

Houston Graduate School  
**HGST** of Theology



2010-2011



## Table of Contents

Welcome to Houston Graduate School of Theology .....	2
Accreditation, Eligibility and Professional Relationships .....	6
General Academic Policies .....	7
Academic Programs - The Master's Level Degrees .....	14
Pre-Theological Education .....	15
Admission Requirements .....	16
Master of Arts in Counseling--Specific Information .....	18
Master of Theological Studies--Specific Information .....	26
Master of Divinity--Specific Information .....	29
Certificate in Christian Spirituality.....	32
Certificate in Christian Spiritual Direction.....	33
Academic Programs-The Doctor of Ministry.....	34
Financial Policies, Tuition, and Fees .....	43
Financial Assistance .....	45
Tuition & Fees For July 1, 2010 - June 30, 2011 .....	46
Course Descriptions .....	47
Personnel.....	98
Administration & Staff.....	98
Resident Faculty.....	99
Adjunct Faculty.....	99
Trustees .....	100
Index .....	101

## *Welcome to Houston Graduate School of Theology*

*Houston's only fully accredited, evangelical, multicultural, and ecumenical seminary.*

At HGST, you will find

- affordable cost,
- classes large enough for good discussions, but small enough that you won't be overlooked,
- talented and dedicated faculty members who will know and care about you and your ministry goals personally, and
- day, evening, and weekend course offerings designed to help working students balance their education with their other commitments.

Our students come from all walks of life and represent a multitude of traditions and faith experiences. We have students from every mainline denomination and many from faith communities with no denominational identity. In what has become quite a cosmopolitan city, our students speak Spanish, Portuguese, Romanian, Korean, Mandarin, Vietnamese, Swahili and other African languages, and, of course, English. All this diversity is not only stimulating, but it also serves a wonderful purpose. By coming into contact with backgrounds and faith experiences other than their own, our students are challenged to grow both intellectually and spiritually. They become more confident in their ability to articulate their own beliefs while, at the same time, becoming more sensitive to the diversity they will encounter in the world in which they are called to serve. At HGST, we acknowledge our common ground while celebrating our God-given differences: *"There are varieties of gifts, but the same Spirit...varieties of services, but the same Lord."*

Whether you are equipping yourself to answer God's call to ordained ministry, exploring your own faith more critically, or seeking further professional and academic training, there's a place waiting for you as part of HGST's remarkably diverse and committed student body.

HGST is the place for you. One of our degree plans can help you enter your chosen field of ministry or serve more faithfully and effectively where you already are. Some of our students also choose to pursue their studies without completing a degree. But all bring with them a passion for learning, spirits devoted to prayer and worship, and hearts ready to serve. We seek to provide a setting within which minds, spirits, and hearts can be formed into the likeness of Christ. Since 1983, Houston Graduate School of Theology has been preparing men and women for faithful leadership in Christian ministry. Now we stand on the threshold of an exciting new chapter in our school's life, one in

which we will be called upon to train a new generation of servant leaders for the ongoing work of God's Kingdom in transforming our world. We are poised and ready to make a difference by *Empowering Spiritual Leadership* in the heart of Houston. I invite you to join us on this exciting journey of faith and service.

Keith A. Jenkins, Ph.D.  
Dean of the Faculty

## 2010-2011 Academic Calendar

### Fall 2010

New Student Admission Deadline (provisional only after this date) .....	August 2
New Student Orientation .....	August 10
Last day to apply for December Graduation .....	August 11
Resident Faculty Return to Campus .....	August 18
Last day to register without late fee .....	August 24
First day of classes .....	Wednesday, August 25
Labor Day (HGST Closed – no classes) .....	September 6
Last day to withdraw with partial refund .....	September 14
Last day to withdraw with no record on transcript .....	September 14
Last day to withdraw with a “W” .....	October 5
Last day to withdraw with “WP” or “WF” .....	November 16
Thanksgiving Holiday (HGST Closed – no classes) .....	November 24-28
Last day of classes .....	December 6
Last day to apply for May Graduation .....	December 10
Final Exam Period .....	December 7-13
Fall Commencement .....	Saturday, December 11
HGST closes for Christmas Break .....	December 17

### Spring 2011

New Student Admission Deadline (provisional only after this date) ....	December 15
HGST reopens after Christmas Break .....	Monday, January 3
New Student Orientation .....	January 11
MLK Day – HGST Closed .....	Monday, January 17
Last day to register without late fee .....	January 19
Classes Begin .....	Thursday, January 20
Last day to withdraw with partial refund .....	February 2
Last day to withdraw with no record on transcript .....	February 2
Last day to withdraw with a “W” .....	February 23
Spring Break (no classes, but offices are open) .....	March 14-18
Last day to withdraw with “WP” or “WF” .....	April 20
Easter Break – HGST Closed .....	April 21-24
Last day of classes .....	May 6
Final Exam Week .....	May 9-13
Spring Commencement .....	Saturday, May 14

### Summer I

First Day of Summer I .....	Wednesday, June 1
Last Day of Summer I .....	Thursday, June 30

### Summer II

First Day of Summer II..... Tuesday, July 5  
Last Day of Summer II ..... Wednesday, August 3

### DMin Program Calendar

- Five-month semesters with one “free” month following the close of each semester for recording of grades and preparing enrollments for the subsequent semester.
- No overlaps in semester dates [for each track].
- Students may not graduate prior to the close of the semester.

First Day of DME Fall Semester ..... May 15  
First Day of DMK Fall Semester ..... June 15  
DME 810 Seminar ..... July 12-16  
DME 800 Seminar ..... May 25, July 27-30  
DMK 810 Seminar ..... August 16-19  
Last Day of DME Fall Semester ..... October 15  
Last Day of DMK Fall Semester ..... November 15  
First Day of DME Spring Semester ..... November 15  
DME 820 Seminar ..... January 10-14  
First Day of DMK Spring Semester ..... December 15  
DME 800 Seminar ..... November 15, January 25-28  
DMK 820 Seminar ..... February 14-17  
Last Day of DME Spring Semester ..... April 15  
Last Day of DMK Spring Semester ..... May 13

## ACCREDITATION, ELIGIBILITY AND PROFESSIONAL RELATIONSHIPS

Houston Graduate School of Theology is accredited by the Commission on Accrediting, the Association of Theological Schools in the United States and Canada (10 Summit Park Drive, Pittsburgh, PA 15275-1103; 412-788-6505) to grant Master of Theological Studies, Master of Arts in Counseling, Master of Divinity, and Doctor of Ministry degrees.

HGST is listed in the *Education Directory: Colleges and Universities*, published by the Office of Educational Research and Improvement of the U.S. Department of Education Center of Statistics.

HGST is authorized under federal law to enroll nonimmigrant alien students.

HGST is approved by the State Approving Agency for veterans' benefits.

HGST is a member of the Council of Southwestern Theological Schools (COSTS).

## GENERAL ACADEMIC INFORMATION

**Academic Calendar** – The academic year is divided into two regular terms (fall semester and spring semester), two summer sessions, and, from time to time, intensive week-long mini terms. Schedules, requirements, and credit for all courses are measured in terms of semester hours, regardless of when they are offered. HGST publishes an official academic calendar each year in the front of the catalog and on its website.

**Academic Probation** – A student will be placed on Academic Probation for the following reasons:

- a student's cumulative GPA falls below 2.00;
- a student receives three or more failing grades over three or fewer successive terms.

A student placed on Academic Probation may register for no more than 9 credit hours per regular semester (6 hours in the summer) until the student's GPA rises above 2.00.

A student placed on Academic Probation due to a low cumulative GPA (i.e., below 2.00) shall automatically be removed from Academic Probation when the student's cumulative GPA rises above 2.00. A student whose cumulative GPA remains below 2.00 for two consecutive terms after being placed on Academic Probation will ordinarily be discontinued from the seminary.

**Academic Progress** – The Standards for Satisfactory Academic Progress are defined as follows:

- maintaining a cumulative GPA that is equal to or greater than the graduation standards published in the HGST Academic Catalog for a student's program of study;
- successfully completing a minimum of 67% of all credit hours attempted; and
- attempting no more than 150% of the credit hours normally required for a degree.

**Academic Standing & VA Benefits** – A student receiving Veterans Administration educational benefits must maintain a cumulative GPA of 2.00 or better. Any student whose GPA falls below 2.00 for two consecutive terms will no longer receive VA benefits.

Students who fail to achieve or maintain a cumulative GPA of 2.00 shall be

placed on probation for one semester. If the student achieves a semester GPA of 2.00 or better during the probationary semester, but has not achieved the required cumulative GPA of 2.00, the student may be continued on probation for one more semester.

If the student on probation fails to achieve a semester GPA of 2.00 at the end of the first probationary semester, the student shall be reported to the Veterans Affairs Regional Office as making unsatisfactory progress. If it appears unlikely that a student can benefit from seminary education, he or she may be advised not to continue on the basis of one semester of unsatisfactory work.

A student who fails to achieve a cumulative GPA of 2.00 for two consecutive probationary semesters shall be reported to the Veterans Affairs Regional Office and dismissed from school.

Students who achieve a cumulative GPA of 2.00 or higher at the end of either their first or second period of probation shall automatically be removed from Academic Probation.

**Attendance** – Regular attendance is expected in all classes. Students are responsible for obtaining information from fellow students about missed lectures or announcements made in their absence and assume the risk of missing assignments or quizzes by unexcused absence. Whenever possible, the instructor should be notified prior to the absence.

Attendance is especially important in seminar-style classes. The success of a seminar depends upon the regular attendance and participation of each member. Therefore, an excessive number of absences from the regular meetings of a seminar (as outlined in the syllabus) will result in a grade of “F” for the course, despite completion of other requirements.

**Changing Degree Plans or Programs** – Students who wish to deviate from the published requirements in the degree plan they are pursuing must petition the Dean of the Faculty in writing. Students who wish to transfer into a degree program other than the one into which they were originally admitted must petition the Dean of the Faculty, in writing, and may be required to submit pertinent supporting documentation.

**Commencement** – HGST conducts two commencement ceremonies each academic year, in December and in May. Deadlines for applying for graduation can be found on the Academic Calendar.

**Communication** – HGST uses the “@hgst.edu” email addresses issued to students at their matriculation for all official communications.

**Course Load** – A full-time load is defined as at least 12 credit hours. Students who wish to graduate within the time period designated for each degree program should plan to enroll full-time whenever possible. Students who are employed 20 or more hours per week are advised to take fewer than 12 credit hours per semester. F-1 and VA benefit students must take at least 12 credit hours to be considered full-time.

**Credit Hour** – The unit of measurement for coursework is the credit hour. One credit hour is equal to 15 “contact hours” of instructional time (the equivalent of 1 contact hour per week throughout a fifteen-week semester). Students should ordinarily anticipate 2 hours of preparation time outside of class for each hour spent in class.

**Directed Study** – Students may request, on a limited basis, to complete courses on the basis of “directed study” rather than through classroom instruction, subject to the following limitations:

1. Students may enroll in no more than 1 directed study in any semester.
2. Students may count no more than 3 directed studies toward the completion of the MA in Counseling or MTS degree program and no more than 4 directed studies toward the completion of the Master of Divinity degree program. Any directed study over the stated limits will not count toward fulfillment of the degree program.
3. Students may not take directed studies until they have completed their first 15 credit hours.
4. Ordinarily, courses at the 500 level may not be taken as directed study. The six foundational courses numbered 501 (i.e. OT 501, NT 501, PC 501, PR 501, CS 501, and TH 501), COU 674 Group Dynamics, and COU 785 Group Therapy may never be taken as directed study.
5. Ordinarily, permission to take a directed study will not be granted for a course during a semester in which that course appears on the regular schedule of offerings.
6. A course which is listed on the schedule but does not meet minimum enrollment requirements may be taught with a modified schedule and will not be considered a directed study.

**Educational Rights and Privacy** – Students have the right to inspect and review any and all official records, files and data, including all materials incorporated in their cumulative record folder.

Students have the opportunity for a hearing to challenge the contents of these records to insure that they are accurate and not in violation of any of their rights. Students also have the opportunity for correction, amendment, or supplementation of any such records.

The only information that will be given out concerning the student will be directory information as defined in the Family Educational Rights and Privacy Act of 1974 (FERPA) unless the student has specifically waived his or her rights within this Act.

Students with questions about their rights within this Act are urged to contact the Registrar.

**English Proficiency Examination** – New students may not complete the class enrollment process prior to demonstrating proficiency in written English through the writing exam administered as part of the admissions process.

Applicants for whom English is not their first language must complete the **TOEFL** examination with a minimum score of 550 (PBT–written), 213 (CBT–computer-based), or 79 (iBT–Internet-based).

**Extensions** – In cases of extenuating circumstance, and at the discretion of the instructor, a student may request an extension on all required assignments that he/she will be unable to complete before the end of the semester or term. The student must submit a completed “Request for Extension Form” and the required payment to the Registrar’s Office no later than the close of business on the last day of classes as indicated on the Academic Calendar.

If an extension is granted, the student’s final grade will be subject to a reduction of a half letter or more (i.e., A to A-; B to B-, etc.). The instructor will set a due date for the completion of all required work no more than 30 calendar days after the last day to the term.

Additional extensions may be granted only by the Dean of the Faculty and only after a student has petitioned the Dean in writing. If the course work is not completed within the extended time allotment, the grade of “I” will be converted to the grade earned by the student up to that point.

*The fee for filing a “Request for Extension” form with the Registrar is \$50.*

**Grades** are assigned according to the following system of notation:

A=excellent; B=good; C=satisfactory; D=low passing; F=failure;  
P=passing (when a course is taken Pass/Fail)

Pluses (+) or minuses (-) shall indicate an evaluation on the borderline of the full letter grade.

In addition to these letter grades, the following notations may appear on a student's grade report and/or transcript:

- I/Incomplete – a temporary notation, indicating the student has not completed required work prior to the end of the semester, and the instructor has agreed to allow additional time
- NP/Nonpayment – a temporary placeholder used in cases where a student has been denied credit for classes due to nonpayment of account. When the student's account is settled, the "NC" will be changed to the grade actually earned in the class.
- W/Withdrawn – student has withdrawn from class within the first 6 weeks of a regular semester or within the first 40% of scheduled contact hours for summer or mini terms.
- WP/Withdrawn while Passing – student has withdrawn from class after the first 6 weeks of a regular semester or after the first 40% of scheduled contact hours for summer or mini terms, but prior to the beginning of the 12th week of class in a regular semester or within the first 80% of scheduled contact hours for summer or mini terms, and is passing at the time of withdrawal.
- WF/Withdrawn while Failing – student has withdrawn from class after the first 6 weeks of a regular semester or after the first 40% of scheduled contact hours for summer or mini terms, but prior to the beginning of the 12th week of class in a regular semester or within the first 80% of scheduled contact hours for summer or mini terms, but is failing at the time of withdrawal.
- WA/Withdrawn Administratively – an internal adjustment in a student's academic record to be used only in cases where the student did not, cannot, or will not be able to complete a class because of circumstances beyond his/her control, and the student did not or was unable to complete the necessary paperwork and is unable to do so at the time the WA is awarded.

*When a W, WP, WF, or WA is awarded, no credit hours or grade points are earned, and cumulative totals and averages are unaffected.*

**Grade Point Average (GPA)** is based on the four point system: A=4.0; A-=3.7; B+=3.3; B=3.0; B-=2.7; C+=2.3; C=2.0; C-=1.7; D+=1.3; D=1.0; D-=0.7; F=0.0.

Courses in which the student receives a failing grade ("F") count as hours

attempted and are computed in the GPA. If a grade of P, W, WA, WP or WF is received, the course counts toward the number of hours attempted but is not computed in the GPA.

The minimum cumulative GPA required for graduation is 2.50 in the MA in Counseling or MDiv degree program and 3.00 in the MTS degree program.

*No grade below C- will be considered a passing grade for a required course.*

**Grade Reports** are mailed to students at the end of each term. In the event a grade of "I" has been given, an adjusted Grade Report will be issued when incomplete work is completed. Students whose tuition accounts remain unpaid at the end of the term will not receive Grade Reports until the tuition accounts are settled.

**Inactive Status** – Failure to enroll in two consecutive regular terms (fall or spring) will result in a student being placed on Inactive Status. After a student has been placed on Inactive Status, he/she may petition the Academic Office for reentry and reinstatement of Active Status. The student will reenter under the provisions of the HGST Catalog for the current academic year.

Following failure to enroll in four consecutive regular terms, he/she will no longer be considered a student at HGST and must reapply.

**International Transcripts** – Academic transcripts issued by colleges or universities in foreign countries must be evaluated by an HGST-approved evaluation service, at the student's expense, and sent directly from this service to the HGST Registrar.

**New Student Orientation** – New students may not complete the class enrollment process prior to attending a required New Student Orientation session (held on campus several times annually). In the DMin program, orientation is incorporated into the first seminar.

**Non-Discrimination** - As a diverse and welcoming community, HGST does not discriminate on the basis of age, gender, race, national or ethnic origin, or handicapping condition in any of its policies, practices or procedures, including admission.

**Plagiarism** is presenting the work of another person as one's own without

giving proper credit for the use of the information. Students must not quote or paraphrase books, articles, essays, or Internet sites without giving proper credit to the author(s). Students should guard against plagiarism by crediting the original author through use of proper citations. Internet plagiarism is a particularly easy and tempting form of intellectual theft. Cutting and pasting sentences and paragraphs from the Internet without citations is plagiarism. Failure to cite Internet sources is plagiarism. Any student found guilty of plagiarism is subject to a range of consequences as outlined below:

1. If a faculty member suspects plagiarism, the instructor will investigate. If suspicions are confirmed, the faculty member will present the evidence to the appropriate Associate Dean as a record of the offense. If the Associate Dean concurs with the allegations, the following procedures should be implemented as applicable:
  - a. The faculty member may discuss the offense with the student following consultation with the Associate Dean, but the student will meet with the Associate Dean.
  - b. For a first offense, the faculty member, in consultation with the Associate Dean, may give opportunity for a rewrite of the assignment or may assign a grade of zero for the plagiarized assignment.
  - c. For a particularly egregious case of plagiarism on a major assignment, the consequences could result in automatic failure of the course.
2. The student may appeal the above-mentioned decisions of the faculty member in writing to the Dean of the Faculty.
3. The second confirmed offense will result in expulsion from school. The student will be notified by a letter from the Dean of the Faculty. His or her only opportunity for appeal will be to the President in writing. The President's decision will be final.

**Readmission after Dismissal** – Ordinarily, students dismissed from school due to unsatisfactory academic progress will not be readmitted. A student who applies for readmission must present written evidence that the cause or conditions that led to the dismissal have been remedied. The evidence must be satisfactory in the judgment of the Dean of the Faculty, who will work with appropriate admissions and/or administrative committees in determining whether to readmit the student.

**Repetition of Courses** – A student may repeat a course for which he/she has received an unsatisfactory or failing grade. Both grades will appear on the student's transcript and be included in calculating the GPA, but credit hours

will be awarded only once. A student may not repeat a course for credit in which the student has received a passing grade except certain practicum courses where experience is cumulative or when a course number is repeated with different course content.

*Students are responsible for all tuition and fees related to the repetition of a course.*

**Student Housing** is not offered at HGST, nor is there an on-site cafeteria. However, numerous housing and dining options are located near the campus.

**Transcripts** of work will be issued upon submission of an HGST “Transcript Request Form” and a payment of \$5 for each transcript. No transcripts will be released if there is an outstanding account balance or, in the case of student loan recipients, if FAFSA Exit Counseling has not been completed

**Transfer Credit** – All coursework accepted for transfer credit must have received a grade no lower than a B- (2.7 on a 4.0 numerical scale) for MAC and MDiv applicants, and no lower than a B (3.0 on a 4.0 scale) for MTS applicants.

**Transfer from another Seminary** – Students who wish to transfer to HGST from another seminary must follow the same application procedures and meet the same admission criteria as those set for new students. The student must petition the Academic Office, in writing, for the granting of transfer credit. Official transcripts of all seminary work must be mailed to HGST directly from each seminary previously attended and will be evaluated for possible transfer credits applicable to one of the Master’s degree programs. Before transfer credits are granted, the Academic Office may request further information on the courses in question, such as course descriptions or syllabi.

### **ACADEMIC PROGRAMS – Master’s Level Programs**

The **Master of Arts in Counseling (MAC)** is a professional degree that includes all areas of study required by the Texas State Board of Professional Counselors, as well as additional theological study.

The **Master of Theological Studies (MTS)** is an academic degree focused on a specific theological discipline or concentration within a general theological discipline. This degree is designed for those who desire to continue beyond the MTS into further graduate study or who desire a focused area of learning

at the graduate level. The degree is not designed for those entering ordained or parish ministry. Students entering ordained ministry should pursue the Master of Divinity degree.

The **Master of Divinity (MDiv)** is the basic professional degree for ordained ministry in the local church, though it also provides preparation for other ministries. Students may select a basic MDiv degree plan, or a degree plan in a specific area of concentration for increased competency based on individual interests and objectives: e.g. Old Testament, New Testament, Theology, Church History, Christian Spirituality, and Pastoral Ministries.

The **Certificate in Christian Spirituality** requires 19 hours of Master's level credit in Christian Spirituality. The Certificate in Christian Spirituality can be pursued as a part of a specialized MDiv or MTS degree plan, or by those who already possess these degrees. In certain cases, admission may be granted to those who neither possess a prior Master's degree nor wish to pursue a Master's degree at the time of enrollment.

The **Certificate in Spiritual Direction** requires 28 hours of Master's level credit—the 19 hours of the Certificate in Christian Spirituality with an additional 9 hours for certification as a spiritual director.

### **Pre-Theological Education**

One who has met the challenges of college work with a satisfying sense of achievement and who senses God's guidance and call to the ministry will find that, when time and energy are devoted to the seminary program, personal and professional growth will continue as gifts in ministry flourish and mature. It is not possible, nor desirable, to prescribe only one form of pre-theological education, since churches vary in expectations, and individual gifts and callings for ministry differ. However, it is desirable that pre-theological education provide in-depth understanding in several essential areas, including most of the following:

- English composition and literature
- public speaking and creative writing
- history
- philosophy
- psychology
- sociology
- other humanities courses, including religious studies
- mathematics and natural sciences

- introductory studies in the theological disciplines, especially biblical studies, theology, and church history

### **Admission Requirements**

Persons who hold a bachelor's degree from an accredited college or university, or its educational equivalent, can be admitted into the Master's level degree program at HGST, provided their GPA for that degree is at least 2.5 for MAC and MDiv or at least 3.0 for MTS.

An applicant must:

- submit the completed application form, including a nonrefundable application fee of \$50,
- have official transcripts of all college-level work sent directly to HGST from the registrars of every college or university attended,
- have four completed reference evaluation forms (downloadable from HGST website or available from the Admissions Office) sent directly to the school attesting to the applicant's ability to do graduate-level work,
- write a personal testimony of 1000-2000 words, and
- complete an interview with members of the Admission Committee.

### **Factors Bearing Upon Admission Decisions**

Persons exhibiting the following personal qualities are especially encouraged to apply for admission to HGST:

- maturity and seriousness of purpose
- character, personality, and leadership abilities demonstrated in previous educational experiences and Christian service
- academic ability as shown by quality performance in a well-balanced pre-theological curriculum
- adequacy of pre-theological studies
- gifts and abilities appropriate to the student's vocational intention and ministerial calling, or potential "fitness for ministry"
- prospects for financial support sufficient to allow the student to devote the necessary time and energies to his or her theological training

These characteristics will be considered in reaching an admission decision.

Because of the pressures of study and ethical demands on those preparing for the ministry, HGST will not knowingly admit persons whose family, health, emotional, financial, or ethical circumstances may compromise their academic and spiritual development.

HGST is an educational institution that is redemptive in spirit, but rehabilitation of individual students is not its primary mission.

The total record of a student is subject to review each time he/she registers for classes. HGST reserves the right to discontinue the enrollment of any student at any time whose quality of academic performance, ethical or moral conduct and life style, or financial status is considered unacceptable.

### **Non-Degree Students**

A limited number of applicants to master's degree programs may be admitted as non-degree students. Academic qualifications and application procedures necessary for non-degree student admission are the same as for degree-seeking students, except that the minimum entering GPA requirement is 2.50.

Students enrolling in certificate programs or seeking MDiv equivalency for admission into the DMin program are classified as non-degree students.

A maximum of 30 credit hours may be taken by non-degree students unless MDiv equivalency requires more than 30 hours for completion.

Non-degree students are not to be confused with audit students. Course work requirements for non-degree students are the same as requirements for degree students. Non-degree and degree students are expected to do the course work, which is graded, and, upon satisfactory completion of the work, they receive credit for the course. Credit is normally transferable to a degree program at HGST or to another graduate-level institution.

### **Exceptions to Regular Admission Process for Non-Degree Students**

- Students who are currently enrolled in a degree program at a seminary accredited by a CHEA-approved accreditation organization (e.g. ATS, ABHE, TRACS, or regional accreditation) may take up to 10 credit hours at HGST following submission of the HGST application for admission and a letter of good standing from the other seminary. The student must be planning to utilize the HGST hours toward the degree at the other seminary.
- Students who are required to take a course or two to meet denominational requirements may register for courses following submission of the HGST application, most recent transcript (bachelor's or master's), and a letter from the denominational supervisor, which states the nature of the requirement.
- Students who need to take additional courses to meet State licensure requirements may register for courses following submission of the HGST

application, a Master's degree transcript (or higher), and a letter from the State regulatory body which states the requirement.

### **Provisional Admission (for incomplete application file)**

Provisional admission to master's level programs may be granted for students who, due to extenuating circumstances, do not have a complete applicant file before the published deadline, subject to the discretion of the Dean of the Faculty. Ordinarily, provisional admission is not granted to MA in Counseling applicants.

Students who have been provisionally admitted may not accumulate more than a total of 15 credit hours until their admission procedure is fully completed.

Full admission is contingent upon (1) a complete applicant file, and (2) acceptance into a degree program by the Admission Committee.

## **Master of Arts in Counseling Specific Information**

### **Learning Objectives for Graduates**

The MA in Counseling is a professional degree designed to meet the educational requirements set by the Texas State Board of Professional Counselors and the Texas State Board of Marriage and Family Therapists. The person who completes the MAC degree program will be able to:

- critically evaluate contemporary psychological theories of human behavior,
- integrate theoretical and experiential learning into counseling practice,
- demonstrate knowledge and practice of ethical behavior, leadership, and professional conduct,
- integrate theory, experience, Christian faith, and one's faith tradition to form a personal model of the counseling process,
- advocate for the worth and dignity of the individual in a multicultural setting.

### **Educational Requirements for LPC Licensure**

Applicants for licensure as a professional counselor through the Texas State Board of Examiners of Professional Counselors must show evidence of the following:

- I. A master's or doctorate degree in counseling or related field from an accredited college or university.

2. A planned graduate program of at least 48 graduate semester hours, including a supervised practicum experience that is primarily counseling in nature of at least 300 clock-hours with at least 100 clock-hours of direct client counseling contact.

*HGST is not solely responsible for this information. Please refer to the Texas State Board of Examiners of Professional Counselors website:*

*<http://www.dshs.state.tx.us/counselor/default.shtm>*

COURSE CONTENT AREAS	
Normal human growth and development— <u>any course</u> that deals with the process and stages of human intellectual, physical, social, and emotional development from prenatal origins through old age.	<b>COU 522</b> Normal Human Growth & Development
Abnormal human behavior— <u>any course</u> that offers study in the principles of understanding dysfunction in human behavior or social disorganization.	<b>COU 611</b> Psychopathology
Appraisal and assessment techniques— <u>any course</u> that deals with the principles, concepts, and procedures of systematic appraisal or assessment of an individual's attitudes, aptitudes, achievements, interests, and personal characteristics, which may include the use of both non-testing approaches and test instruments.	<b>COU 540</b> Intake & Assessment
Counseling theories—any course that surveys the major theories of counseling	<b>COU 530</b> Theories of Counseling & Psychotherapy
Counseling methods/techniques—(3) three courses in methods or techniques used to provide counseling services including: (a) one course in counseling individuals and (b) one course dealing with the theory and types of groups, including dynamics and the methods of practice with groups.	<b>COU 560</b> Introduction to Individual Counseling <i>and</i> <b>COU 674</b> Group Dynamics <i>Plus one of the following:</i> <b>COU 620</b> Addictive Behavior and Treatment <b>COU 642</b> Aging & Eldercare <b>COU 663</b> Marriage & Family Dynamics <b>COU 673</b> Marriage & Family Therapy <b>COU 716</b> Advanced Counseling Methods

Research – <u>any course</u> in the methods of research, which may include the study of statistics or a thesis project in an area relevant to the practice with groups.	<b>COU 500</b> Counseling Research & Statistics
Lifestyle and career development– <u>any course</u> that deals primarily with areas such as theories of vocational choice, career choice and life style, sources of occupational and educational information, and career decision-making processes.	<b>COU 710</b> Lifestyle & Career Counseling
Social, cultural, and family issues– <u>any course</u> that deals primarily in areas such as studies of change, ethnic groups, gender studies, family systems, urban and rural societies, population patterns, and differing life styles.	<b>COU 665</b> Cross Cultural Counseling
Professional orientation– <u>any course</u> that deals primarily with the objective of professional organizations, codes of ethics, legal aspects of practice, standards of preparation and the role identity of persons providing direct counseling services.	<b>COU 690</b> Professional Orientation
Practicum(s) – Total of three-hundred (300) supervised practicum hours	<b>COU 751</b> Counseling Practicum 1 <i>and</i> <b>COU 752</b> Counseling Practicum 2
Counseling related electives three (3) courses designed to meet the remainder of graduate hour requirements.	Any three (3) additional elective COU courses

**MAC Degree Plan (preparing for LPC Exam) – 62 credit hours**

*Shaded areas are required prior to enrolling in a practicum.*

<b>COURSE CONTENT AREAS</b>	
<i>Theology Courses - 14 Credit Hours</i>	Choose three of the four <b>4-hour</b> courses: OT 501, NT 501, CS 501, or TH 501
1)	1)
2)	2)
3)	3)

<b>COU 799 Advanced Seminar (2 hrs)</b> <i>Taken during the student's final 12 hours of the program, following the three 501 courses listed above. One 501 and the Advanced Seminar may be taken simultaneously.</i>	<b>COU 799 (2 hrs)</b>
<b><i>Counseling Courses - 48 Credit Hours</i></b>	
Counseling Research & Statistics (required during first year of study)	<b>COU 500</b>
Normal Human Growth & Development	<b>COU 522</b>
Theories of Counseling & Psychotherapy	<b>COU 530</b>
Intake & Assessment	<b>COU 540</b>
Introduction to Individual Counseling	<b>COU 560</b>
Psychopathology	<b>COU 611</b>
Cross Cultural Counseling	<b>COU 665</b>
Group Dynamics	<b>COU 674</b>
Professional Orientation	<b>COU 690</b>
Lifestyle & Career Counseling	<b>COU 710</b>
<b><i>*One (1) of the following five (5) courses:</i></b> <i>COU 620 Addictive Behavior and Treatment</i> <i>COU 642 Aging &amp; Eldercare</i> <i>COU 663 Marriage &amp; Family Dynamics</i> <i>COU 673 Marriage &amp; Family Therapy</i> <i>(prerequisite - COU 663 M &amp; F Dynamics)</i> <i>COU 716 Advanced Counseling Methods</i>	<b>*COU _____</b>
<b>And three (3) additional counseling electives</b>	<b>COU _____</b>
<b>Counseling Practicum 1</b>	<b>COU 751</b>
<b>Counseling Practicum 2</b>	<b>COU 752</b>

### **Educational Requirements for LMFT Licensure**

Applicants for licensure as a professional counselor through the Texas State Board of Examiners of Marriage and Family Therapists must show evidence of the following:

1. A master's or doctorate degree in counseling or related field from an accredited college or university.
2. A planned graduate program of at least 45 graduate semester hours, which are counseling in nature, and include twelve months or nine credit hours of supervised clinical practicum.

*HGST is not solely responsible for this information. Please refer to the Texas State Board of Examiners of Professional Counselors website:*

*[http:// www.dshs.state.tx.us/counselor/default.shtm](http://www.dshs.state.tx.us/counselor/default.shtm)*

<b>COURSE CONTENT AREAS</b>	<b>HGST COURSE</b>
Theoretical foundations of marriage and family therapy—2 courses	<b>COU 663</b> Marriage & Family Dynamics <b>COU 530</b> Theories of Counseling & Psychotherapy
Assessment and treatment in marriage and family therapy—4 courses	<b>COU 540</b> Intake & Assessment <b>COU 560</b> Introduction to Individual Counseling <b>COU 673</b> Marriage & Family Therapy <i>Plus any of these</i> <b>COU 620</b> Addictive Behaviors and Treatment <b>COU 674</b> Group Dynamics <b>COU 642</b> Aging & Eldercare <b>COU 765</b> Family Mediation and Conflict Resolution <b>COU 716</b> Advanced Counseling Methods
Human development, gender, multicultural issues, and family studies—2 courses	<b>COU 522</b> Normal Human Growth & Development <b>COU 665</b> Cross Cultural Counseling
Psychopathology—1 course	<b>COU 611</b> Psychopathology
Professional ethics—1 course	<b>COU 690</b> Professional Orientation
Applied professional research—1 course	<b>COU 500</b> Counseling Research & Statistics
Supervised clinical practicum—12 months/9 hours	<b>COU 753</b> Marriage & Family Counseling Practicum 1 <b>COU 754</b> Marriage & Family Counseling Practicum 2 <b>COU 755</b> Marriage & Family Counseling Practicum 3
Electives to complete 48 credits – 2 courses	COU _____
	COU _____

**MAC Degree Plan (preparing for LMFT Exam) – 62 credit hours**

*Shaded areas are required prior to enrolling in a Practicum.*

<b>COURSE CONTENT AREAS</b>	
<i>Theology Courses – 14 Credit Hours</i>	Choose three of the four 4-hour courses: OT 501, NT 501, CS 501, or TH 501
1)	1)
2)	2)
3)	3)
COU 799 Advanced Seminar (2 hours) <i>Taken during the student's final 12 hours of the program, following the three 501 courses listed above. One 501 and the Advanced Seminar may be taken simultaneously.</i>	<b>COU 799</b> (2 hrs)
<b><i>Counseling Courses – 48 Credit Hours</i></b>	
Counseling Research & Statistics (required during first year of study)	<b>COU 500</b>
Normal Human Growth & Development	<b>COU 522</b>
Theories of Counseling & Psychotherapy	<b>COU 530</b>
Intake & Assessment	<b>COU 540</b>
Introduction to Individual Counseling	<b>COU 560</b>
Psychopathology	<b>COU 611</b>
Marriage & Family Dynamics	<b>COU 663</b>
Cross Cultural Counseling	<b>COU 665</b>
Marriage & Family Therapy ( <i>prereq. - COU 663 Marriage &amp; Family Dynamics</i> )	<b>COU 673</b>
Professional Orientation	<b>COU 690</b>
<i>Plus any three (3) of these, or other Dean approved, counseling elective course.</i>	<b>COU ____</b>
<b>COU 620</b> Addictive Behaviors and Treatment	<b>COU ____</b>
<b>COU 642</b> Aging & Eldercare	<b>COU ____</b>
<b>COU 674</b> Group Dynamics	<b>COU ____</b>
<b>COU 716</b> Advanced Counseling Methods	<b>COU ____</b>
<b>COU 765</b> Family Mediation and Conflict Resolution	<b>COU ____</b>
Marriage & Family Counseling Practicum I <u>or</u> Counseling Practicum I	<b>COU 753 or COU 751</b>

Marriage & Family Counseling Practicum 2 <u>or</u> Counseling Practicum 2	COU 754 or COU 752
Marriage & Family Counseling Practicum 3	COU 755

**MAC Degree Plan (preparing for LPC & LMFT Exams) – 65 credit hours**

*Shaded areas are required prior to enrolling in a Practicum.*

<b>COURSE CONTENT AREAS</b>	
<i>Theology Courses – 14 Credit Hours</i>	Choose three of the four 4-hour courses: OT 501, NT 501, CS 501, or TH 501
<b>COU 799 Advanced Seminar (2 hours)</b> <i>Taken during the student's final 12 hours of the program, following the three 501 courses listed above. One 501 and the Advanced Seminar may be taken simultaneously.</i>	COU 799 (2 hrs)
<i>Counseling Courses – 51 Credit Hours</i>	
Counseling Research & Statistics (required during first year of study)	COU 500
Normal Human Growth & Development	COU 522
Theories of Counseling & Psychotherapy	COU 530
Intake & Assessment	COU 540
Psychopathology	COU 611
Introduction to Individual Counseling Group Dynamics Marriage & Family Dynamics Marriage & Family Therapy (prerequisite: COU 663) <i>Plus any two of these as an elective:</i>  COU 620 Addictive Behavior and Treatment COU 642 Aging & Eldercare COU 765 Family Mediation and Conflict Resolution COU 716 Advanced Counseling Methods	COU 560
	COU 674
	COU 663
	COU 673
	COU _____
	COU _____
Lifestyle & Career Counseling	COU 710
Cross Cultural Counseling	COU 665
Professional Orientation	COU 690
Counseling Practicum I	COU 751

Counseling Practicum 2 Marriage & Family Counseling Practicum	COU 752
	COU 753

### Graduation Requirements

The MAC degree will be awarded upon recommendation of the faculty to persons who have completed a comprehensive and integrated program of study including the specific requirements listed in one of the three degree plans above. Candidates must have a cumulative GPA of 2.5 or higher, with no grade of less than a C- in any counseling (COU) course, and have passed a comprehensive examination (see below), in their last semester or term at HGST, pertaining to the content of their degree plan. Course remediation and/or additional credits hours may be necessary in cases where a student's cumulative GPA falls below the requirement for graduation.

The MAC degree must be completed within five calendar years from the date of first enrollment. Exceptions must be approved by the Dean of the Faculty. Ordinarily, the last full year of work toward the MAC degree must be completed in residence at HGST.

### Comprehensive Exam Assessment

An overall passing score must satisfy all 3 of the following criteria:

1. The total score must be greater than or equal to 1 standard deviation below the national mean for total scores;
2. At least 7 of the 8 individual content area scores must be greater than or equal to 1 standard deviation below the national mean for that content area;
3. All content area scores must be greater than or equal to 2 standard deviations below the national mean for that content area.

Students are required to pass each of the 8 content areas. After 2 failed comprehensive exams, the student must enroll in further coursework:

- When scoring below passing criteria in 1 or 2 exam content areas, he/she is required to enroll in a minimum of 6 hours of coursework in the content area(s);
- When scoring below passing criteria in more than 2 exam content areas, he/she is required to enroll in a minimum of 1 three-hour course per content area.

The required coursework will be determined by the Academic Office in consultation with the Director of the Counseling Program. The student will not be allowed to graduate until successfully completing coursework with grade of B- or higher and then passing the comprehensive exam according to published criteria.

### **Transfer Credit**

Ordinarily, no more than 20 credit hours of work will be allowed as transfer credit toward the MAC degree. All transfer credits must be evaluated for applicability by the Dean of the Faculty and must be from accredited Master of Arts in Counseling or equivalent level Master's degree programs.

## **Master of Theological Studies Specific Information**

### **Learning Objectives for Graduates**

The Master of Theological Studies (MTS) degree is an academic degree focused on a specific theological discipline or a concentration within a general theological discipline. This degree is designed for those who desire to continue beyond the MTS into further graduate study or who desire a focused area of learning at the graduate level. The degree is not designed for those entering ordained or parish ministry. Students entering ordained ministry should pursue the MDiv degree. HGST offers MTS concentrations in Biblical Studies, Theological Studies, or Christian Spirituality.

The final project for the MTS degree is the presentation of a student portfolio and summative paper in the area of concentration as part of an interdisciplinary capstone course that includes all MTS in their final semester prior to graduation. The person who completes the MTS degree program will be able to:

- Demonstrate knowledge of a selected theological discipline or concentration;
- Analyze and relate the major concerns of one's selected theological discipline or concentration within the context of the broader theological disciplines;
- Incorporate critical and theological thinking into research and writing.

### **Graduation Requirements**

The MTS degree will be awarded upon the recommendation of the faculty to persons who have completed a comprehensive and integrated program of

study including the specific requirements outlined in one of the degree plans below. Candidates for graduation must have a cumulative GPA of 3.0 or above and a grade of C- or better on every course counting toward the completion of the degree. Course remediation and/or additional credit hours may be necessary in cases where a student's cumulative GPA falls below the requirement for graduation.

The MTS degree must be completed within four calendar years from the date of first enrollment. Exceptions must be approved by the Dean of the Faculty. Ordinarily, the last full year of work toward the MTS degree must be completed in residence at HGST. Ordinarily, no more than fifteen (15) semester hours of work will be allowed as transfer credit toward the MTS degree. All transfer credits are subject to evaluation by the Dean of the Faculty as to applicability toward MTS degree credit and must have been earned in a comparable, accredited Master's level degree program.

### MTS Degree Plans – 50 or 52 credit hours

#### Biblical Studies Concentration

<b>MTS Core Course Requirements (21 hrs)</b>		
Research Methods & Writing	<b>RE 500</b>	<b>3</b>
Introduction to the Old Testament	<b>OT 501</b>	<b>4</b>
Introduction to the New Testament	<b>NT 501</b>	<b>4</b>
Introduction to Christian Theology	<b>TH 501</b>	<b>4</b>
History of Christianity 1	<b>CH 510</b>	<b>3</b>
History of Christianity 2	<b>CH 511</b>	<b>3</b>
<b>General Concentration Requirements (22 hrs)</b>		
Elementary Language course	<b>BH 551 or GR 551</b>	<b>3</b>
Intermediate Language course	<b>BH 552 or GR 552</b>	<b>3</b>
Biblical Hermeneutics	<b>BI 510</b>	<b>3</b>
Biblical Studies elective (BI, OT, NT, BH, GR)		<b>3</b>
Biblical Studies elective (BI, OT, NT, BH, GR)		<b>3</b>
Exegesis course or additional language course	<b>BH 651 or GR 651</b>	<b>3</b>
Exegesis course or additional language course	<b>BH 652 or GR 652</b>	<b>3</b>
Interdisciplinary Capstone	<b>ID 701</b>	<b>1</b>

<b>Focused Concentration Requirements (9 hrs)</b> (BH, BI, GR, NT, OT, PH, TH, TS)		
Focused Elective course		3
Focused Elective course		3
Focused Elective course		3
<b>TOTAL CREDIT HOURS</b>		<b>52</b>

### Theological Studies Concentration

<b>MTS Core Course Requirements (21 hrs)</b>		
Research Methods & Writing	<b>RE 500</b>	<b>3</b>
Introduction to the Old Testament	<b>OT 501</b>	<b>4</b>
Introduction to the New Testament	<b>NT 501</b>	<b>4</b>
Introduction to Christian Theology	<b>TH 501</b>	<b>4</b>
History of Christianity 1	<b>CH 510</b>	<b>3</b>
History of Christianity 2	<b>CH 511</b>	<b>3</b>
<b>General Concentration Requirements (22 hrs)</b>		
Elementary Language course	<b>BH 551 or GR 551</b>	<b>3</b>
Intermediate Language course	<b>BH 552 or GR 552</b>	<b>3</b>
Philosophy of Religion or Biblical Hermeneutics	<b>PH 510 or BI 510</b>	<b>3</b>
Theological Foundations of Christian Spirituality	<b>CS/TS 665</b>	<b>3</b>
History of Christian Doctrine	<b>TS 520</b>	<b>3</b>
Church History elective	(600-700 level)	<b>3</b>
Theology elective	(600-700 level)	<b>3</b>
Interdisciplinary Capstone	<b>ID 701</b>	<b>1</b>
<b>Focused Concentration Requirements (9 hrs)</b> (BH, BI, CH, CS, GR, NT, OT, PH, TH, and TS)		
Focused Elective course		<b>3</b>
Focused Elective course		<b>3</b>
Focused Elective course		<b>3</b>
<b>TOTAL CREDIT HOURS</b>		<b>52</b>

### Christian Spirituality Concentration

<b>MTS Core Course Requirements (19 hrs)</b>		
Research Methods & Writing	<b>RE 500</b>	<b>3</b>
Introduction to the Old Testament	<b>OT 501</b>	<b>4</b>
Introduction to the New Testament	<b>NT 501</b>	<b>4</b>

Introduction to Christian Theology	TH 501	4
Introduction to Christian Spirituality	CS 501	4
<b>General Concentration Requirements (19 hrs)</b>		
Congregations as Systems	CS/PL 640	3
Biblical Foundations of Christian Spirituality	CS/BI 650	3
Spiritual Formation in Congregations	CS 654	3
Theological Foundations of Christian Spirituality	CS/TS 665	3
History of Christian Spirituality	CS 664	3
Christian Devotional Classics	CS 665	3
Interdisciplinary Capstone	ID 701	1
<b>Focused Concentration Requirements (12 hrs)</b> (BI, CS, CH, NT, OT, PH, TH, TS)		
Focused Elective course		3
Focused Elective course		3
Focused Elective course		3
Focused Elective course		3
<b>TOTAL CREDIT HOURS</b>		<b>50</b>

To receive a **Certificate in Spiritual Direction**, the following additional 9 credit hours are required:

<b>CS 767</b>	Techniques of Spiritual Direction	3
<b>CS 780</b>	Spiritual Direction Practicum	6

### **Master of Divinity Specific Information**

#### **Learning Objectives for Graduates**

The Master of Divinity is the “normative degree” for those entering pastoral ministry, chaplaincy, or other ministerial leadership positions. The student body of HGST represents a broad range of ministerial leadership positions, including ordained ministry in mainline denominations, ordained ministry in denominations governed by congregational polity, an array of non-ordained ministries in the church, and a wide variety of parachurch and community-based ministries. The denominational diversity of the student body is remarkable, including Baptist, Christian Church (Disciples of Christ), Churches of Christ, Episcopal, Lutheran, Methodist (UMC, AME, AMEZ, and CME), Pentecostal, Presbyterian, Roman Catholic, non-denominational, and many

other smaller denominational entities.

This diversity of the student body is reflected in the learning objectives of the MDiv degree. The first 3 objectives, which relate to religious heritage, are necessarily general enough to encompass the breadth of traditions of the HGST student body. Within the curricular process, students discover connections between their own religious heritages and historic Christian faith. The seventh objective, which relates to capacity for ministerial leadership, reflects the same necessary breadth. In light of these factors, the person who completes the MDiv program will be able to achieve the following learning objectives:

- using appropriate hermeneutical methods of exegesis, exposition, and application, analyze the contents and assess the significance of the Bible in both general terms and in representative detail throughout;
- using Scripture and the historical theology of the church, identify and explain the major doctrines of Christian faith from its beginnings to the present;
- identifying key persons, events, and issues, review the history of the Christian faith from its beginnings to the present;
- recognizing relevant social and cultural contexts, apply Christian faith to various facets of personal life and community;
- relating to persons and groups with concern, empathy, and insight, offer spiritual guidance, understanding, prayer, blessing, and support;
- engaging with the history and traditions of Christian faith and witness, practice spirituality in one's life and context;
- employing effective ministry skills, provide leadership in the worship, education, and service of the church; and
- demonstrating a capacity for spiritual leadership, communicate the gospel of Jesus Christ to the world.

The seminary does not perform the functions of church bodies charged with the examination and recording or ordination of ministerial candidates, but does recognize and accept its responsibility for judgment and recommendation in such matters.

### **Graduation Requirements**

The MDiv degree is awarded upon the recommendation of the faculty to persons who have demonstrated general fitness for ministry and maturing gifts in ministry and who have completed a comprehensive and integrated program of study including the specific requirements listed in the degree

plan below. Candidates for graduation must have a cumulative GPA of 2.5 or higher with no grade of less than a C- in any required course. Course remediation and/or additional credits hours may be necessary in cases where a student's cumulative GPA falls below the graduation requirement.

The MDiv degree must be completed within 6 calendar years from the date of first enrollment. Any exceptions must be approved by the Dean of the Faculty.

Ordinarily, no more than 30 semester hours of work will be allowed as transfer credit toward the MDiv degree.

All transfer credits are subject to evaluation for applicability by the Dean of the Faculty and must be from accredited Master of Divinity or equivalent level Master's degree programs.

Ordinarily, the last full year of work toward the MDiv degree must be completed in residence at HGST.

### Master of Divinity Degree Plan – 87 credit hours

*Courses marked \* are required courses for all MDiv students.*

*If a student desires a specific courses (such as biblical languages), or is required to take such by denominational authorities or other places of employment, special arrangements may be made with the Dean of the Faculty for a custom degree plan.*

1. Research (3 hrs)	4. Pastoral Ministries (24 hrs)
<b>RE 500*</b> Research, Writing, and Theological Learning	<b>PC 501*</b> Intro to Pastoral Care (4 hrs)
<b>2. Biblical Studies (26 hrs)</b>	Elective in Pastoral Care or Approved Counseling (PC/COU)
<b>OT 501*</b> Intro to OT (4 hrs)	<b>PR 501*</b> Principles of Preaching (4 hrs)
<b>NT 501*</b> Intro to NT (4 hrs)	Preaching Elective
Interpretive course (BI, BH, or GR)	Christian Education Elective
Interpretive course (BI, BH, or GR)	<b>PL 510*</b> Intro to Pastoral Leadership (1 hr)
OT Elective	Elective in Pastoral Ministries
NT Elective	Elective in Pastoral Ministries
Biblical Studies Elective	<b>5. Field Work (6 hrs)</b>

Biblical Studies Elective	<b>FE 651</b> Ministry Practicum 1
<b>3. Theological Studies (26 hrs)</b>	<b>FE 652</b> Ministry Practicum 2
<b>TH 501*</b> Intro to Theology (4 hrs)	<b>6. Integrative Experience (2 hrs)</b>
Theology Elective	<b>IE 601</b> Integrative Experience 1
<b>CH 510*</b> History of Christianity 1	<b>IE 602</b> Integrative Experience 2
<b>CH 511*</b> History of Christianity 2	<b>7. Optional Concentration (6-9 hrs)</b>
Philosophy/Ethics Elective	a.
<b>CS 501*</b> Intro to Christian Spirituality (4 hrs)	b.
Theological Studies Elective	c.
Theological Studies Elective	<b>Total Hrs: 87</b>

Within this degree plan, a student may take additional hours in an area of concentration (e.g., Old Testament, New Testament, Theology, Church History, Christian Spirituality, or Pastoral Ministries) for increased competency. Special care should be taken by the student and faculty advisor to ensure that all general degree requirements are still met.

Each program should seek a balance and integration that reflects the student's gifts and intentions for ministry and leads to strength in basic areas. Each program should include advanced level course work in the area of concentration, building on basic and required courses.

### **Certificate in Christian Spirituality**

HGST has designed the Certificate in Christian Spirituality for clergy, counselors, other religious professionals, and lay persons who wish to enhance their ministries with a thorough practical program that will enable them to lead and teach in institutional settings, small groups, and one-on-one situations in the areas of spiritual formation and direction. By the completion of this certificate program students will be able to:

- shape their own lives and spiritual growth to enhance their relationship to God and to other members of the Body of Christ;
- exhibit the skills and knowledge to lead and teach others so that they may grow spiritually in both individual and group settings;
- promote spiritual growth in the church both local and universal; and

- relate the role that history and theology of spirituality play in various faith traditions and Christianity as a whole.

This program, requiring 19 credit hours of Master's level work in the area of Christian Spirituality, is designed for those who already possess the MDiv degree or an MA in a related field. In certain cases, admission may be granted to those who neither possess a prior Master's degree nor wish to pursue a Master's degree. No transfer hours apply.

Students currently enrolled in the MDiv degree program who wish to complete a certificate as well should meet with their faculty advisors and the Associate Dean who oversees the program to determine the most effective plan for meeting all requirements of both programs.

### Admission

Students in certificate programs are considered non-degree students for the purpose of admission.

Course Requirements (19 hours)		
Introduction to Christian Spirituality	CS 501	4
Congregations as Systems	CS/PL 640	3
Biblical Foundations of Christian Spirituality	CS/BI 650	3
Theological Foundations of Christian Spirituality	CS/TS 655	3
History of Christian Spirituality	CS 664	3
Christian Devotional Classics	CS 665	3

### Certificate in Spiritual Direction

Students who desire more extensive preparation in the area of Christian Spirituality, and who feel called to serve as Certified Spiritual Directors, should seek the **Certificate in Spiritual Direction**.

Course Requirements (28 hours)		
Introduction to Christian Spirituality	CS 501	4
Congregations as Systems	CS/PL 640	3

Biblical Foundations of Christian Spirituality	<b>CS/BI 650</b>	<b>3</b>
Theological Foundations of Christian Spirituality	<b>CS/TS 655</b>	<b>3</b>
History of Christian Spirituality	<b>CS 664</b>	<b>3</b>
Christian Devotional Classics	<b>CS 665</b>	<b>3</b>
Techniques of Spiritual Direction	<b>CS 767</b>	<b>3</b>
Spiritual Direction Practicum	<b>CS 780</b>	<b>6</b>

## **ACADEMIC PROGRAMS – Doctor of Ministry**

### **Learning Objectives**

The Doctor of Ministry (DMin) is an advanced professional degree that is designed to prepare the successful recipient for ministerial and spiritual leadership at a superior level of competency. Prerequisites for admission to the DMin degree program are completion of the Master of Divinity, or its equivalency, with a minimum of a 3.0 GPA, and at least three years of experience in ministry subsequent to the first graduate theological degree.

The DMin degree program is intended to facilitate the development of a personal theology of ministry and styles of leadership that, in turn, will lead the student to greater ministerial competency and spiritual growth.

The person who completes the DMin degree program will be able to:

- articulate a theology of ministry that engages with biblical, historical, theological, and pastoral disciplines;
- assess models of leadership that will facilitate a comprehensive and critical understanding of ministry;
- implement enhanced skills and competencies of ministerial practice that incorporate one's personal theology of ministry and applied models of leadership;
- exhibit intentional spiritual growth through the practice of appropriate formation principles in life and ministry.

### **Requirements for Admission**

An applicant for the DMin program must:

- I. Meet the qualifications for admission to HGST's MDiv degree program regarding the quality of pre-theological education and the removal of any

deficiencies therein, and the competence and character of the applicant, including maturity, ethical lifestyle, academic ability, gifts for ministry, and prospects for financial responsibility during study.

2. Have completed the MDiv degree or its educational equivalent, with a minimum 3.0 GPA from a school accredited by an agency recognized by the U. S. Department of Education and the Council for Higher Education Accreditation (CHEA). In addition, HGST may accept students who have earned an MDiv degree or its educational equivalent from non-accredited schools according to the following guidelines:
  - a. Qualified students from schools with associate or candidate status with approved accrediting agencies in the United States, or students from highly ranked and/or recognized seminaries or colleges/universities in other countries (e.g., Korea, United Kingdom), are typically considered for full admission.
  - b. Students from schools located in the United States that are branch campuses of highly ranked and/or recognized seminaries or colleges/universities in other countries (e.g., Korea, United Kingdom), or students from institutions that have received denominational endorsement for the training of candidates for ordained ministry, shall typically be considered only for provisional admission. These students must maintain a 3.0 GPA or higher while at HGST and will be evaluated for full admission following the successful completion of the second DMin semester.
  - c. Students with MDiv degrees from institutions without accreditation or endorsement of any kind may be considered for MDiv equivalency assessment and provisional admission on a case-by-case basis under the following provisos:
    - i. A review of all previous academic work, GPA(s), and references; and
    - ii. The satisfactory completion of up to nine additional hours of MDiv work at HGST or another approved seminary with a cumulative GPA of 3.0 or higher.

*HGST reserves the right to determine whether an institution meets any of these criteria. Students admitted provisionally must maintain a 3.0 GPA or higher while at HGST and will be evaluated for full admission following the successful completion of the second Doctor of Ministry seminar.*

3. Have at least 3 years of experience in ministry subsequent to completing the first graduate theological degree.
4. Be currently involved in ministry that will be related to the functional major and the final document.
5. Submit 3 letters of recommendation: one each from a supervisor in ministry

(denominational administrator), a past professor, and a current colleague in ministry.

6. Have official transcripts of all post-secondary work sent directly to HGST from each school previously attended.
7. Submit a five-page (minimum) essay in Microsoft Word in academic writing style, which includes (a) an autobiography, (b) a brief personality sketch, (c) a description of the applicant's vocational experience and ministry intentions, and (d) the applicant's personal view of Christian ministry.
8. Have an evaluative interview with the Director of the DMin program (or an assigned alternate). The interview will be conducted after all admission documents, including the essay, have been submitted. The applicant will be notified of the meeting by the DMin Director.
9. Complete all general admission procedures and requirements through the Admissions Office before the application can be approved by the Admissions Committee. Allow a minimum of 30 days for processing.

Applicants for whom English is not their first language must complete the TOEFL examination with a minimum score of 550 (Paper-based Test), 213 (computer-based test), or 79 (Internet-based test).

Provisional admission may be allowed, for 1 semester only, for a student who enrolls in the program after the published enrollment deadline. Such a student will be considered a "for credit" student and must meet all requirements for the course.

Any exceptions to the above admission requirements must be approved by the Admissions Committee. Further details on the processes of admission to the DMin program are provided in the *Doctor of Ministry Handbook*.

### **Graduation Requirements**

The DMin degree will be awarded, upon the recommendation of the faculty, to persons who have demonstrated (1) continuing general fitness for ministry and (2) maturing gifts in ministry, and who have (3) completed a comprehensive and integrated program of study including the specific requirements listed in the catalog.

The DMin degree requires a minimum of 3 years and a maximum of 5 years to complete the work. No more than 2 seminars may be taken in 1 calendar year. Enrollment in 2 seminars per year is considered full-time.

### **English Language Track (DME) - 43 semester hours**

The DMin degree program was developed for English-speaking men and

women involved in pastoral ministry, chaplaincy (military, hospital, prison, etc.), or parachurch ministry but seeking a higher level of education within those specialized fields.

**Military Chaplains** who desire continued theological education through practical application and leadership development may apply to the English Language Track (DME). Normally, 12 credit hours are transferred into the DMin program from academic work gained through military service and training.

Military chaplains in pursuit of this terminal degree will benefit whether active, reservist, or retired. The diverse context of the DMin Program is a familiar setting for military chaplains. The Christ-centered focus provides a refreshing experience with likeminded pastors and parachurch leaders. Through specializations in leadership, pastoral care, or spiritual direction and formation, chaplains will be prepared to apply theoretical learning to practical settings during current military assignments and following retirement from the military and placement in a local church context.

#### **English-Korean Language Track (DMK) - 39 semester hours**

To accommodate the growing number of Korean-American pastors, an English-Korean language track was developed. Students must be able to use English language resources, but principal classroom work and major writing assignments may be done in the Korean language. This bilingual track follows the same design as the English language track, often using identical faculty involvement. Translation is provided, and textbooks are generally selected from those that have been translated into Korean. Unless otherwise noted in the syllabus, papers may be written in Korean as long as a short English summary is submitted. This language adaptation track is designed to enable persons to function at their optimal level in their primary language and to focus on ministries and resources specific to the Korean-speaking communities.

#### **Definitions & Policies**

**Academic Probation** – When a student's overall grade point average drops below 3.0, he/she will be placed on academic probation status and given 1 more seminar to raise this to the required 3.0 grade point minimum. If unsuccessful, an academic stop will go into effect.

**Academic Stop** – If an academic stop is placed on a student, no further DMin work will be accepted or permitted until such time as the DMin Oversight Committee deems appropriate. An academic stop will go into effect for one of the following reasons:

- Work from the previous seminar is not completed within the parameters of the semester and a grade of “F” has been given. At that time, an academic stop will be put in place and will require DMin Oversight Committee action to continue in the program. That particular course must be successfully retaken for credit at the student’s expense as a replacement grade before graduation may be granted.
- Academic probation has not been removed.

**Assignment Deadline Extension** – Seminar assignments are to be completed and mailed or emailed on or before the established due date. However, upon receiving a completed Seminar Extension Request Form and payment of \$50.00 per instructor, a 30-day extension (1 for each instructor) may be granted by the DMin Office. The extension request should be received before the original due date. The instructor shall reduce the grade by at least one-half letter grade. Work postmarked after the due date or the one-time 30-day extension due date is subject to a minimum 1 letter grade reduction. No class work will be accepted after the close of the semester (except for previously granted 30-day extensions), a grade of “F” will be given, and the semester will have to be repeated for credit.

**Candidacy Status** is the formal recognition of the student’s advanced status and represents the DMin Oversight Committee’s approval to proceed with the execution of the major project. Students will not receive credit for a DMin Project begun prior to achieving Candidacy Status.

Candidacy status requirements include:

- Submission of the Candidacy Status Request Form with candidacy fee,
- Completed admissions file,
- Successful completion of at least 12 HGST DMin credit hours,
- Minimum 3.0 GPA, and
- Up-to-date financial account.

Students initiate this process by submitting the completed request form to the DMin Office. Formal notification of advancement to Candidacy Status will be made by the DMin Director when all requirements have been satisfied.

**Continuation Status (Seminar or Project)** – Students who for unavoidable circumstances need to delay their continued participation in the DMin program or who have completed the required seminars but have not completed the Final Project may, with the permission of the DMin Director, apply each semester for either “Seminar Continuation Status” or “Project Continuation Status.” Students must pay a fee equal to 1 credit hour of tuition for each semester they remain “on continuation.” Time spent “on continuation” is counted as part of the 5-year limit for completing the DMin program. All exceptions to this rule must be approved by the DMin Oversight Committee. Students on either type of continuation are considered “less than full time” for the purpose of either VA benefits or F1 Visa.

**Exit Interview** – In conjunction with the Oral Defense, all candidates must complete an Exit Interview consisting of a review of all seminar sessions. A set of essay questions concerning the content and impact of all seminars and their various segments will be distributed at least 30 days in advance of the Oral Defense. Computer-generated copies of the questions and answers must be returned to the DMin office at least 1 week prior to the Exit Interview for distribution to the DMin Oversight Committee.

**Full-Time Status** – The DMin semester is 5 months in length and consists of a two-month period of advance reading and assignments from a prescribed list, an intensive week-long seminar, and a three-month period following the seminar in which the student completes post-seminar assignments. The semester closes at the end of the five-month period. Successful completion of this experience earns 6 credit hours. During any semester in which a student is enrolled and completes the seminar assignments, the enrollment is considered full-time.

**Grade Reports** for each term are distributed to students upon their completed calculation. A student cannot receive credit for any course within the seminar when the grade earned is lower than a B-. However, a minimum overall GPA of 3.0 is required and, therefore, will be evaluated each semester. The student may request permission from the Instructor of Record and the DMin Director to resubmit the required assignment for a course within the seminar in which the grade is lower than B-. Any DMK student who receives a C+ or lower in more than 1 seminar will be placed on Academic Probation.

## **Incomplete Grade Policy for DME Students**

### *Pre-seminar deadlines*

Pre-seminar assignments are due no later than the first day of each seminar week. Students must bring all written assignments the first day of the seminar. Since DME seminars are divided into sections with specific course numbers for each section, students with missing pre-seminar assignments will be dropped from those sections of the seminar, will not be permitted to attend those sections, and will receive a failing grade for those sections.

### *Post-seminar deadlines*

When a grade of "I" (Incomplete) is received for any section of a seminar for a valid reason, the student may be granted 30 additional calendar days from the close of the DMin semester to complete the assignments and receive a grade for the section(s). Ordinarily, if coursework is not completed within the indicated time period, the grade of "I" will be converted to an "F." The student will be placed on Academic Probation at that time until a cumulative GPA of no less than a B- average is earned during the next seminar.

### *Repeated Sections due to Unsatisfactory Completion*

The student will be given 1 opportunity to make up a failed seminar section, either the next time it is offered or through make-up work, to receive an acceptable grade and raise the overall GPA to an acceptable score. If the student does not make up the section during the timeframe noted above, the grade will remain an "F," the failing grade will appear on his/her transcript, Academic Stop will go into effect, and the student's file will be sent to the DMin Oversight Committee with recommended action.

## **Incomplete Grade Policy for DMK Students**

When a grade of "I" (Incomplete) is received for a seminar for a valid reason, the student has 30 additional calendar days from the close of the DMin semester to complete the seminar assignment and receive a grade for the seminar. Ordinarily, if coursework is not completed within the indicated time period, the grade of "I" will be converted to "NC" (no credit), and will not be computed in the GPA at that time. However, the student will be placed on Academic Probation until receiving at least a B- in the next seminar. The student will have only 1 opportunity to make up the non-credited seminar the next time it is offered to receive an acceptable grade. If the student does not make up the seminar, the grade will be changed to an "F" and will

appear on his/her transcript.

**Medical Hold Status** may be granted to a student who encounters serious health issues. This status can be granted only by the DMin Director at his/her discretion and must be reviewed every semester. No continuation fees will be assessed during Medical Hold Status. Such authorization will be placed in the student's file. HGST must report "medical hold status" for VA and FI students.

**Oral Defense** – All DMin candidates will be required to make an oral defense of his/her doctoral education and project or practicum before an assembly of the faculty through the HGST DMin Oversight Committee. The defense should be accomplished by the first Friday in March before graduation in May and by the first Friday in October before graduation in December.

The Committee typically gives the student its decision at the conclusion of the examination. One copy of the Project or Practicum Report for each committee member and others in attendance must be submitted following the revision of the second draft and at least 1 week prior to the scheduled oral defense/exit exam session.

**Project or Practicum** – The DMin Project or Practicum for DME students is assigned 7 credit hours to reflect accurately the work accomplished: 1 credit hour for each semester. Students receive the seventh credit hour for project work done in preparation for graduation during the semester immediately following the student's sixth semester. The DMin Project or Practicum is assigned the course number DME 860 for project work accomplished during the time a student attends seminars, and DME 870 while in project completion status. With 36 credit hours for course work and 7 credit hours for the Project, the DME track totals 43 credit hours.

DMK students are granted an additional 3 credit hours for Project completion, distributed as one-half credit hour each among the 6 seminars. In addition to the Project Report, which may be written in Korean, the initial project idea and outline, as well as an 8-to 10-page summary must be submitted in English.

Further details on the ministry project or practicum are provided in the *Doctor of Ministry Handbook*.

**Residency Requirements** – DME and DMK tracks are structured around 2

one-week, on-campus intensive seminars per year for 3 years. In addition, 1 half-day for the Oral Defense of the Final Project and Exit Interview is required.

**Transfer of Credits** from other DMin programs will be limited to 2 seminars (12 credit hours). The Director of the DMin Program and the Dean of the Faculty must both give approval for such transfers. All transfer credits must carry a grade of B or higher. Each program is unique in its standards, quality, and content; therefore, transfer of credits from another institution in some instances may be impractical.

**Withdrawal from Program** – A student who wishes to withdraw from the program must submit a written request to the DMin Office. The DMin Oversight Committee will notify the student of action taken.

### **Course of Study Structure & Requirements**

The initial Doctor of Ministry Orientation & Seminar (DME 800) is required for DME students prior to enrollment in other semesters.

#### **Seminar Attendance**

The 5 rotating DME seminars are usually held during the second week of January and July. The required introductory seminar (DME 800) follows the rotating seminars in January and July with an orientation day in either November or May.

The 6 rotating DMK seminars are usually held during August and February.

Each student should plan to be in attendance at scheduled seminars. Class attendance is mandatory for all seminar sessions and attendance records are kept in order to insure proper credit.

#### **Assignments**

Pre-seminar written assignments are due the first day of the seminar week. Each Doctor of Ministry seminar may require a minimum of 2,000 pages of reading from a selected reading list provided at the beginning of each semester. Requirements for the reading assignments may include completion prior to attending each seminar. It is expected that the books will be acquired and that the reading assignments will be accomplished in order that candidates may be exposed to the material prior to the seminar.

In addition to reading assignments, instructors may require other pre-seminar assignments. Discussion of the reading assignments is considered to be an integral part of each seminar. Student readiness, based upon the reading and other pre-seminar requirements when given, is not only expected but is often required and graded.

Post-seminar written assignments are to be submitted within 90 days after the session ends, at prescribed deadlines. Competence will be demonstrated through creative projects and/or papers, which apply professional experience in connection with each course/seminar. All projects/papers will demonstrate an understanding of writing skills required for the doctoral level and of the subject matter, bibliography, theory, and methodology covered in the seminar.

Written work will follow the prescribed HGST/Turabian style and should meet the deadline required in each seminar syllabus. The grades will reflect the meeting of these criteria as well as the content. Assignments may be mailed or emailed directly to professors on or before the due date.

Students are encouraged to email copies of completed assignments to the Director and to keep hard copies and external digital copies on file to protect work from being lost due to a computer malfunction. Graded papers are usually available for pick up at the following seminar unless they are returned via email.

## **FINANCIAL POLICIES, TUITION, AND FEES**

### **Payment of Tuition & Fees**

Tuition and applicable enrollment fees are due in full on the first day of each semester. A student may elect an optional 3-payment installment plan, for which a \$50.00 installment fee will be required. The plan requires a down payment of one-half of the tuition due plus all applicable fees. The down payment is due 10 days prior to the first day of the semester. The remaining tuition balance (50%) must be paid in 3 equal installments, payable 30, 60, and 90 days after the down payment.

Any student who does not meet the required payment due dates will be charged a late fee on the outstanding balance.

**All fees are subject to change at any time.**

A student's registration is not valid until satisfactory arrangements for full payment of tuition and applicable enrollment fees have been made and will be invalidated if such arrangements are not made. Failure to meet the financial arrangements and/or failure to complete all financial aid student loan requirements will invalidate the student's registration and disqualify the student from any future registration until satisfactory arrangement have been made.

Students with outstanding balances for the current semester will not be allowed to take final examinations until their balance is paid in full. In addition, no grades will be entered for them for the affected semester until all financial obligations are met.

No grade reports or transcripts (official or unofficial) will be released for any student until all bills have been paid, all library materials returned, and any library fines paid. This policy includes materials, fees, and fines from Rice University's Fondren Library.

Students with outstanding account balances from previous semesters will not be allowed to register for classes.

#### **Tuition Refunds – Master's Level Programs**

- A 90% refund will be made for courses dropped during the first week of the fall and spring semesters.
- A 75% refund will be made for courses dropped during the second week of the fall and spring semesters.
- A 50% refund will be made for courses dropped during the third week of the fall and spring semesters.
- No refunds will be made beyond the third week of the fall and spring semesters.
- Summer school refunds will be made on the same ratio of classroom contact hours as in the fall and spring semesters. The ratio is based on 45 classroom hours in a 3-credit-hour course.
- Refunds will not be made after the first full day of classes in any special short term. Full refunds will be made on the first day in case of illness.

#### **Tuition Refunds – Doctor of Ministry**

Due to the nature of the DMin semester, typically, no refunds will be given if a student misses the on-site instruction seminar. If the absence is for a valid reason, however, the student will be allowed to re-enroll for that seminar the next time it is offered with no additional tuition payment required.

Scholarships will not be refunded to the student. In the event of withdrawal, any portion of scholarships or grants not yet received by the student will not be refunded to the student.

### **Financial Assistance – Master’s Level Programs**

Limited scholarship aid is available. See the Financial Aid Office for details.

Students coming to the Financial Aid Office may be asked to fill out a financial status form.

The Guaranteed Student Loan program (Stafford Loans) is available for financial assistance to students. The student may be able to defer any previous loans while studying at HGST. See the Financial Aid Office for details.

Students who apply for and receive loans, scholarships, or grants are expected to be working toward graduation from HGST. Tuition and all other HGST accounts must be paid before remaining financial aid funds are distributed to students.

### **Financial Assistance – Doctor of Ministry**

DMin Students are free to contact the HGST Financial Aid Office about the availability of student loans and deferments or the possible availability of funds for scholarship assistance.

*No student will be denied financial aid, scholarships, grants or any other financially related program on the basis of age, gender, race, national or ethnic origin, or handicapping condition.*

### **Miscellaneous Costs – DMin Seminar Hosting**

A nominal fee is charged to cover the expenses of seminar lunches and breakfast bar. The interpersonal dynamics of the seminar week are enhanced by sharing meals together. For the sake of maximizing the seminar time schedule and the development of cohort learning opportunities, the daily working lunch session has become a vital and distinctive part of the Doctor of Ministry Program.

## Tuition & Fees for July 1, 2010 - June 30, 2011

### Tuition

1-6 semester hours (MTS/MAC/MDiv) .....	\$345 per hour
7-11 semester hours (MTS/MAC/MDiv) .....	\$330 per hour
12 or more semester hours (MTS/MAC/MDiv) .....	\$315 per hour
Doctor of Ministry.....	\$360 per credit hour

### Fees Common to all Degree Programs

Immigration Documentation Processing Fee.....	\$135 (plus \$10 per dependent)
Late Enrollment Fee .....	\$50
Student Services Fee.....	\$200/semester
Check Return Fee .....	\$25
Installment Fee .....	\$50
Late Payment Fee .....	1% of balance
Transcripts/Certification of Enrollment Fee .....	\$5 per copy (expedited service - \$25)

### MTS/MAC/MDiv

Application for Admission Fee.....	\$50
Directed Study Surcharge (over and above tuition) .....	(1 credit hour per course) \$345
Audit Fee .....	(1 credit hour per course) \$345
Drop/Add Fee.....	\$25
Extension Fee.....	\$50
Graduation Fee .....	\$275

### Doctor of Ministry

Application for Admission Fee.....	\$100
Seminar Course Extension Fee .....	\$50 per instructor
Project Continuation Fee .....	\$360 (1 credit hour) per semester
Hosting Fee (DME).....	\$75 per semester
Hosting Fee (DMK).....	\$15 per semester
Translation Fee (DMK) .....	\$150 per semester
Project/Practicum Director Fee.....	\$50 per semester
Candidacy Fee.....	\$200
Final Project Processing Fee .....	\$200
Graduation Fee .....	\$500

## COURSE DESCRIPTIONS

### The Masters' Degrees

The numerical sequence of courses within each area indicates progress from introductory to more advanced levels, but does not necessarily restrict enrollment unless specific prerequisite courses are indicated. The student should enroll in courses suitable for his/her abilities and attained level in consultation with the advisor and subject to the approval of the Dean of the Faculty. In general, courses with numbers in the 500s are adapted to the first year of study, courses in the 600s to the second year, and courses in the 700s to the third year and beyond.

With a view to program evaluation and development, reflecting a desire to remain flexible enough to meet real needs of the students and the Christian community, and to provide creative leadership in the ministry of the church, this selection of courses will undergo a process of continual review. Courses marked 'offered on demand' are not scheduled on a regular basis, but only with sufficient demand.

*Unless otherwise indicated, all courses are three credit hours.*

### Biblical Hebrew (BH)

#### **BH 551 Elementary Biblical Hebrew**

The fundamental elements of Hebrew grammar are studied with attention to the alphabet and writing system, basic vocabulary and syntax, and special attention to the strong verb in the main conjugations.

#### **BH 552 Intermediate Biblical Hebrew**

Continuation of BH 551. Continuation of the study of vocabulary and syntax with special attention to the weak verb. The course includes extensive reading from the Hebrew Bible and an introduction to exegetical procedures based on the Hebrew text. Prerequisite BH 551.

#### **BH 651 Exegesis of the Hebrew Bible**

Continuation of BH 552. Reading and translation from an extensive selection

of prose narrative passages from the Hebrew Bible with attention to vocabulary and syntax, verb forms, and exegetical procedures. Prerequisite BH 552.

### **BH 652 Advanced Exegesis of the Hebrew Bible**

Continuation of BH 651. Reading, translation, and exegesis from an extensive selection of passages from the Hebrew Bible, mainly in prophetic and/or poetic books, with emphasis upon consolidating and synthesizing previous work and some attention to textual criticism and/or comparative Semitics. Prerequisite BH 651.

### **BH 761 Biblical Aramaic**

A study of Aramaic grammar with readings from the Aramaic portions of the Old Testament, based upon previous knowledge of Biblical Hebrew. Prerequisites: BH 552 accepted; BH 652 preferred. Offered on demand.

## **Biblical Interpretation (BI)**

### **BI 510 Biblical Hermeneutics**

A study of the methods and principles involved in the study of the Bible with attention to studying the Bible in its historical, literary, and cultural contexts. Students will also study inter-textual interpretation and learn methods for application of biblical truths in the modern world.

### **BI 561 Biblical Backgrounds**

A study of the geographical, archaeological, and cultural backgrounds of biblical lands, with attention to Ancient Near Eastern history, religion, and culture as it illuminates the study of the Old and New Testament. This course should be taken prior to OT 662 Biblical Backgrounds Tour.

### **BI 662 Biblical Backgrounds Tour**

A tour of Biblical lands conducted by the professor, with lectures and projects for degree credit. It is recommended that the student take OT 561 Biblical Backgrounds prior to the tour. Offered on demand; subject to opportunity and availability.

**BI 672 Dead Sea Scrolls**

An introduction to the Dead Sea Scrolls with attention to the cultural and historical background of the Qumran community, translations of the biblical and sectarian literature, including Apocryphal, pseudepigraphic, and apocalyptic literature, and to implications for study of the Old and New Testaments, as well as Judaism.

**BI 673 Archaeological Field Work**

Participation in a major archaeological excavation in Israel, with opportunity for observation and practice of techniques in field archaeology: methods of excavation, recording, decipherment, classification, cataloguing, and preservation of various finds, with lectures and field trips led by the archaeological staff. Offered on demand; subject to opportunity and availability.

**BI 685 Selected Topics in Biblical History, Archaeology, or Interpretation**

A study of selected topics in biblical history, archaeology, or interpretation. The topics vary from term to term in order to focus on selected aspects of these areas of biblical studies. This course may be repeated for credit with a change in content.

**BI 721 Early Judaism and the New Testament**

A study of the life and literature of Judaism in the period from about 300 B.C. to A.D. 200, with attention to the changing historical and religious situations, along with literary works relevant for understanding the New Testament, particularly such Apocryphal works as the Books of Maccabees, the Wisdom of Jesus ben Sira (Ecclesiasticus), and the Wisdom of Solomon.

**BI 730 Gender in Biblical Hermeneutics**

A study of hermeneutical and theological approaches to difficult and controversial issues surrounding gender identity and roles in the church, along with an examination of relevant scripture passages from Genesis, the Historical Books, the Gospels, and the Pauline Epistles. Special consideration

will also be given to the biblical critical method and approaches of feminist and womanist scholars such as Elizabeth Fiorenza, Amy-Jill Levine, Phyllis Trible and Renata Weems.

### **BI 790 Independent Research in Biblical History, Archaeology, or Interpretation**

For students who have completed the basic courses and have the ability to do independent study in the history, literature, theology, or language of the New Testament. By special arrangement. One to three hours.

### **Christian Education (CE)**

#### **CE 510 Administration & Leadership in Christian Education**

An introduction to the recruitment, training, nurture and recognition of Church School teachers, youth workers and other local church workers in Christian Education with a focus on developing a program to administrate such.

#### **CE/COU 522 Normal Human Growth & Development**

A study of the processes and stages of human intellectual, physical, social and emotional development from prenatal origins through old age, with attention to Christian perspectives on these issues and implications for ministry and counseling.

#### **CE 551 Jesus as Master Teacher**

An examination of the behaviors and strategies of master teachers along with elements of accepted pedagogy and similarities found in the teaching strategies of Jesus. Participants will demonstrate those strategies and prepare an instructor's guide that can be used in church schools or workshop settings.

#### **CE 631 Ministry with Children**

A study of the faith development of children from birth to fifth grade, with focus on special issues relating to working with children. Students will explore teaching the Bible to children by examining various approaches and curricula.

**CE 632 Ministry with Youth**

A study of today's youth: how they function in the secular world, and ways in which the local church can reach adolescents through a Christian Education program. Students will explore teaching the Bible to youth by examining various approaches and curriculums.

**CE 633 Christian Education Ministry with Adults**

An examination of faith development in the adult life cycle, ways adults learn, and how the local church can reach adults who have been unchurched through a Christian Education program. Students will explore teaching the Bible to adults and by examining various approaches and curriculums.

**CE 685 Selected Topics in Christian Education**

A study of selected topics in Christian education. The topics vary from term to term in order to focus on selected aspects of this broad area of Christian ministry. This course may be repeated for credit with a change in content.

**CE 740 The Teaching Congregation**

An examination of the habits, needs, and values of today's unchurched populations, along with factors within congregational life that inhibit the willingness of many church members to teach. Attention will be given to methods and strategies for mobilizing church members to teach others and to create a teaching ethic in the congregation.

**CE 780 Practicum in Christian Education**

For students who have completed the basic courses and have the ability to work under supervision in an educational setting at an advanced level, including supervision of the work of other persons.

**CE 790 Independent Research in Christian Education**

For students who have completed one or more basic courses and have the

ability to do independent study in Christian education. By special arrangement. One to three hours.

### **Church History (CH)**

#### **CH 510 The History of Christianity 1**

A study of the history of the Christian Church from its beginnings to the eve of the Protestant Reformation with attention to the persons, issues, and events involved in the major developments and the central tradition.

#### **CH 511 The History of Christianity 2**

A study of the history of Christianity from the time of the Protestant Reformation to the present with attention to the persons, issues, and events involved in the major developments and the major traditions of the east and west.

#### **CH 610 History of the Early Church**

A study of the Early Church from the Apostolic Era to the papacy of Gregory I. Attention will be given to the diversity of expressions of early Christianity, particularly as they developed out of the tension between orthodoxy and heresy.

#### **CH 620 History of the Reformation**

A study of sixteenth-century Christianity, specifically the Lutheran, Reformed, Radical, English, and Catholic Reformations.

#### **CH 630 History of Modern Christianity**

A study of the Christian churches from the Peace of Westphalia in 1648 to the present. Attention will be given to the interaction of Christianity and modernity. The Catholic and Orthodox Churches will also be considered.

#### **CH/TS 651 The Quaker Heritage**

A study of the History and Theology of the Religious Society of Friends with attention to the distinctive 'testimonies' of Friends, their patterns of governance,

cooperation and service, and an overview of the major figures including George Fox, Robert Barclay, William Penn. Offered on demand.

### **CH 655 History of Individual Denominations**

A study of the history and polity of particular Christian denominations or traditions. Arrangements for this course are made according to need and the availability of a qualified instructor, and as required by denominational bodies responsible for ordination.

### **CH 665 United Methodist History & Doctrine**

History and doctrine of The United Methodist Church. This course, together with TS 665, United Methodist Doctrine & Polity, follows the United Methodist Church guidelines for courses in United Methodist History, Polity and Doctrine prescribed for programs leading to United Methodist ordination.

### **CH 685 Selected Topics in Church History**

A study of selected topics in church history. The topics vary from term to term in order to focus on selected aspects of the history of Christianity within shorter or longer periods. This course may be repeated for credit with a change in content.

### **CH 730 Women in Church History**

A study of the developing role of women in church history including changes in women's involvement in the church caused by the growth of the institutionalism of Christianity and the effect of new movements such as monasticism and Reformation. Issues in historiography and historical studies that help to hinder the study of women's contributions in the church are also examined.

### **CH 732 History of American Christianity**

A study of the history of Christianity in the United States from Spanish and French Catholic and English Protestant beginnings to the present. Religious

pluralism and denominational diversity will be specially considered.

### **CH 735 History of the Black Church in America**

A study of the forces that have shaped the character of the Black Church in America and major developments from the colonial period to the present.

### **CH 737 History of Christianity in the British Isles**

A study of the origins and development of Christianity in Great Britain and Ireland from the Roman missions to Britannia to the present. Attention will be given to Celtic monasticism and evangelism; Bede, Anselm of Canterbury, Julian of Norwich, and Thomas à Becket; the English Reformation; Puritanism and Separatism; and British evangelicalism.

### **CH 740 History of Global Christianity**

A study of the origins and development of Christianity in Africa, Asia, and Latin America, with emphasis on native contributions to western paradigms.

### **CH 790 Independent Research in Church History**

For students who have completed the basic courses and have the ability to do independent study in church history. By special arrangement. One to three hours.

### **CH 795 Thesis in Church History**

Research and writing of a thesis in church history, under the guidance of an appointed research advisor, in fulfillment of the requirements of the church history concentration degree plan. Three hours of credit are granted upon the completion and correction of a thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of graduation. Prerequisite RE 500.

### **CH 796 Thesis Continuation in Church History**

Students who enroll in CH 795 must enroll in CH 796 in each successive

regular semester (i.e., fall and/or spring) at the tuition rate of one semester hour until the thesis is completed. No hours awarded.

### **Counseling (COU)**

The following courses are designed to meet the educational requirements set by the Texas State Board of Examiners of Professional Counselors and the Texas State Board of Marriage and Family Therapists. Please refer to the respective board for complete information on how to achieve licensure in the State of Texas.

Counseling courses cross-listed with the CE or PC prefix are also open to MDiv students. Otherwise, counseling courses are typically reserved for MAC students, unless prior permission is granted by the Dean of the Faculty.

#### **COU 500 Counseling Research & Statistics**

This course covers theory of scientific methods proven and respected in the field of psychoanalysis and research. The tools explored can be used to measure the success of counseling interventions, analyze the relevance of research presented in counseling journals and address the knowledge base needed to pass the National Counseling Exam. Statistical mathematical theories will be explored as they relate to quantifying psychological research and client treatment plans.

#### **COU/CE 522 Normal Human Growth & Development**

A study of the processes and stages of human intellectual, physical, social and emotional development from prenatal origins through old age, with attention to Christian perspectives on these issues and implications for ministry and counseling.

#### **COU/CE 530 Theories of Counseling & Psychotherapy**

An introduction to the history of psychotherapy and the development of current major theoretical and clinical positions, with attention to individual therapy, family systems theory, pastoral counseling, and the relationship—in

interactional processes—between psychotherapy and spirituality.

#### **COU 540 Intake & Assessment**

Study of principles and procedures related to intake and assessment of counseling clients or patients and their needs, with attention to both evaluation and the structuring of remedial procedures. Available to MDiv students with prior approval (see faculty advisor).

#### **COU 560 Introduction to Individual Counseling**

A study of principles, methods and techniques for the counseling of individuals with attention to ways of fostering reflection and insight for the counselee, resolution of problematic issues, personal resolve and initiative and personal growth within the context of the counselee's various dynamic relationships. Available to MDiv students with prior approval (see faculty advisor).

#### **COU 611 Psychopathology**

A survey of topics in abnormal psychology pertinent to counseling and person-to-person encounters within the helping professions. Includes attention to the causes of abnormal behavior, impact, treatment, and assessment and diagnosis of major mental and behavioral disorders as described in the DSM-IV-TR. Available to MDiv students with prior approval (see faculty advisor).

#### **COU 620 Addictive Behavior and Treatment**

Study of the factors that contribute to addictive behavior and substance abuse and the various treatment modalities. Includes history of addiction in North America, predisposing and sociocultural dimensions, screening and diagnosis, pharmacology of substances, legal issues, and family systems and prevention and treatment approaches, including the role of spirituality and the AA movement. Available to MDiv students with prior approval (see faculty advisor).

#### **COU 630 Employee Assistance Counseling**

An orientation to professional employee assistance program counseling and

overview of worklife counseling methods, with attention to the EAP movement, responsibilities of workplace counselors, models of corporate chaplaincy, employee assistance programming and methods to deal with issues in employee counseling.

### **COU/PC 642 Aging & Eldercare**

A study of the psychological and sociological aspects of aging and ways to use community resources and programs in the counseling of senior adults, and their nuclear and extended families, with emphasis on appropriate therapeutic interventions relevant to the unique challenges to this age group.

### **COU/PC 663 Marriage & Family Dynamics**

A survey of marriage and family dynamics and basic models of family therapy. Emphasis on family systems theories/therapies such as psychodynamic, experiential, transgenerational, structural, strategic, cognitive/behavioral, solution oriented, postmodern/constructionist, and narrative.

### **COU/PC 665 Cross Cultural Counseling**

Study of the need for developing culture specific communication/helping styles for culturally different clients, highlighting key issues of ethnic and racial identity formation and culturally specific concepts of the family and their relationship to counseling.

### **COU 673 Marriage & Family Therapy**

A study of the principles, methods, and techniques used in marriage and family therapy with attention to fostering healthy family dynamics, resolution of problematic issues and relational dysfunction, and personal growth within the context of the family unit. Prerequisite COU 663.

### **COU/PC 674 Group Dynamics**

A study of major theories, issues, and techniques related to understanding of group processes and dynamics, including types and structure of groups and methods of practice within groups. Special attention to group therapy

with individuals, couples, and families.

### **COU 685 Selected Topics in Counseling**

A study of selected topics in counseling. The topics vary from term to term, and may include family systems and treatment of families, group psychotherapy, child therapy, object relations theory, dynamic human growth or related fields. Offered on demand and by special arrangement.

### **COU 690 Professional Orientation**

A study of professional character and ethical behavior in the context of helping professions with attention to role identity and related expectations and responsibilities, codes of ethics, legal aspects of helping professions and issues of decision-making and accountability. Available to MDiv students with prior approval (see faculty advisor).

### **COU 710 Life Style & Career Counseling**

A study of vocation, lifestyle and career development with attention to calling and career choice, sources of occupational and educational information, career decision making processes, motivation, creativity, and leadership.

### **COU 716 Advanced Counseling Methods**

Advanced study of principles, methods for and techniques for the counseling of individuals, families, or groups with attention to ways of fostering reflection and insight for the counselee, resolution of problematic issues, personal growth within the context of the counselee's various dynamic relationships. Prerequisite COU 560.

### **COU 751 Counseling Practicum I**

One hundred and fifty clock hours of supervised experience in counseling with an approved supervisor in an approved clinical or counseling center setting. The course includes meetings with a campus supervisor and peer group. Prerequisites COU 522, COU 530, COU 540, COU 560, COU 611, COU 665, COU 674, and COU 690, plus at least 12 sessions of

professional individual counseling with a licensed provider (LPC, LMFT, or psychologist) the semester prior to the start of the practicum experience.

### **COU 752 Counseling Practicum 2**

One hundred and fifty clock hours of supervised experience in counseling with an approved supervisor in an approved clinical or counseling center setting. The course includes meetings with a campus supervisor and peer group. Prerequisite COU 751.

### **COU 753 Marriage & Family Counseling Practicum 1**

One hundred and fifty clock hours of supervised experience in a clinical setting with clients; practicum to include work with family systems and the use of family therapy counseling approaches. The course includes meetings with a campus supervisor and peer group. Prerequisites COU 522, COU 530, COU 540, COU 560, COU 611, COU 663, COU 665, COU 673, and COU 690, plus at least 12 sessions of professional individual counseling with a licensed provider (LPC, LMFT, or psychologist) the semester prior to the start of the practicum experience.

### **COU 754 Marriage & Family Counseling Practicum 2**

One hundred and fifty clock hours of supervised experience in a clinical setting with clients; practicum to include work with family systems and the use of family therapy counseling approaches. The course includes meetings with a campus supervisor and peer group. Prerequisite COU 753.

### **COU 755 Marriage & Family Counseling Practicum 3**

One hundred and fifty clock hours of supervised experience in a clinical setting with clients; practicum to include work with family systems and the use of family therapy counseling approaches. The course includes meetings with a campus supervisor and peer group. Prerequisite COU 754.

### **COU 765 Family Mediation and Conflict Resolution**

A study of mediation within the context of families as a means of resolving

conflicts without resort to adversarial means such as litigation; Attention is given to family dynamics, child development, the Texas Family Code, family violence and facilitating of communication and dispute resolution.

### **COU 790 Independent Research in Counseling**

Students with sufficient academic background and ability may enroll for directed study in areas of counseling as they relate to studies in such other disciplines as developmental psychology, psychology of religion, and psychiatry. One to three hours.

### **COU 795 Counseling Thesis**

Work on the research and writing of a thesis, under the guidance of an appointed research advisor. Three hours of credit are granted upon the completion and correction of a thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of graduation. Prerequisite RE 500.

### **COU 796 Counseling Thesis Continuation**

Students who enroll in COU 795 must enroll in COU 796 in each successive regular semester (i.e., fall and/or spring) at the tuition rate of one semester hour until the thesis is completed. No hours awarded.

### **COU 799 Advanced Seminar**

This advanced seminar is available only during the student's final 12 hours and must either follow the three selected biblical and theological courses or be taken concurrently with the final biblical or theological course. The advanced seminar is available to MAC students only. This seminar is designed to guide students in the integration of counseling theory and practice with the practice and theology.

## **Christian Spirituality (CS)**

### **CS 501 Introduction to Christian Spirituality**

A survey of the biblical and historical foundations and practices of Christian

spirituality with a short comparison to the non-Christian spiritualities of other major world religions. Attention will be given to the development of a personal expression of spirituality in the context of the corporate nature of spirituality. Four hours.

### **CS 510 Introduction to Spiritual Formation**

An introduction to the disciplines and principles of spiritual formation as practiced individually and in the church. To inform the study, leading spiritual masters, including Ignatius of Loyola, Teresa of Avila, St. John of the Cross, Fenelon, Meister Eckart, and George Fox, will be surveyed. Spiritual formation small groups will be introduced and practiced as part of the class.

### **CS/TS 650 Theological Foundations of Christian Spirituality**

A study of the reciprocal relationship of theology and spirituality for development of a foundation for spiritual formation and direction. Systematic, biblical, and historical theology will be surveyed and incorporated into an informed spirituality. This course may be taken as a Theological Studies Elective as a part of a student's MDiv degree plan, but it may not substitute for the Theology Elective.

### **CS 664 History of Christian Spirituality**

A survey of the 2,000-year history and development of Christian spirituality in Africa, Europe, Asia, and America with attention to key figures and movements in its development.

### **CS 665 Christian Devotional Classics**

An intensive study of the writing of six to eight selected Christian spiritual masters, emphasizing how the texts can be read and applied for growth in spiritual formation and life.

### **CS 667 Techniques & Principles of Spiritual Direction**

A study of the various ways of approaching and conducting one-to-one

spiritual direction and spiritual direction in small groups. Consideration will also be given to handling issues and problems that may develop in spiritual direction. Prerequisite CS 501.

### **CS 685 Selected Topics in Christian Spirituality**

Topics may vary from term to term in order to focus on selected aspects of the history and practice of Christian Spirituality. This course may be repeated for credit with a change in content.

### **CS 730 Women and Spirituality**

A historical study of the key figures and issues involved in women's spiritual development. Students will be challenged to think theologically and practically about the unique features and factors affecting women's spiritual formation. This course will also introduce the student to specialized resources that can be used effectively in the spiritual direction of women.

### **CS 780 Practicum for Certificate in Spiritual Direction**

Students will be required to spiritually direct two persons, preferably in a church setting, with on-site supervision as well as regular supervisory meetings with the instructor. This course also involves the regular writing of verbatims with evaluation by the instructor.

### **CS 790 Independent Research in Christian Spirituality**

For students who have completed the basic courses and have the ability to do independent study in Christian spirituality. By special arrangement. One to three hours.

### **CS 795 Thesis in Christian Spirituality**

Research and writing of a thesis in Christian spirituality, under the guidance of an appointed research advisor, in fulfillment of the requirements of the Christian spirituality concentration degree plan. Three hours of credit are granted upon the completion and correction of a thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of

graduation. Prerequisite RE 500.

### **CS 796 Thesis Continuation in Christian Spirituality**

Students who enroll in CS 795 must enroll in CS 796 in each successive regular semester (i.e., fall and/or spring) at the tuition rate of one semester hour until the thesis is completed.

### **Evangelism & Missions (EM)**

#### **EM 510 Introduction to Evangelism & Missions**

An introduction to the place of missions and evangelism in the life and practice of the Church from a biblical, historical, methodological and contemporary development perspective. This course will also consider ways in which the missionary and evangelism programs of the local church can be improved and organized effectively for their tasks.

#### **EM 520 History & Theology of Evangelism & Missions**

A study of the expansion of Christianity from the patristic period to the modern era with emphasis on the scriptural and theological understandings of the ministry of the church through world missions and evangelism. Contemporary models will be assessed in light of the contextual growth of the Christian movement throughout history.

#### **EM 602 Cross Cultural Communication of the Gospel**

A study of the principles and processes of communication from one culture to another, with focus on the incarnation of Jesus as the model for intercultural communication of the gospel and on contemporary models of communications theory.

#### **EM 661 Principles & Strategies for Church Growth**

A study of the foundational principles and strategies of ministry renewal and congregational revitalization that facilitate both qualitative and quantitative church growth. Emphasis will be placed on congregational application.

### **EM 685 Selected Topics in Evangelism & Missions**

A study of selected topics in Evangelism and Missions. The topics vary from term to term in order to focus on selected aspects of this broad area of Christian ministry. This course may be repeated for credit with a change in content.

### **EM 720 Principles & Strategies for Church Planting**

An examination of the biblical, historical, sociological and theological principles particular to church planting. Emphasis will be given to methods and strategies faithful to biblical principles and effective in producing new, health churches.

### **EM 731 Evangelism & Missions in an Urban Setting**

A study of the theology, ecclesiology and methodology of evangelism and discipleship in urban settings. This will encompass a broad look at the urban Christian witness from evangelistic preaching to community development strategies.

### **EM 780 Evangelism/Missions Practicum**

For students who have completed the basic courses and have the ability to work under supervision in an Evangelistic and/or Missions setting at an advanced level, including supervision of the work of other persons.

### **EM 790 Independent Research in Evangelism and/or Missions**

For students who have completed the basic courses and have the ability to do independent study in missions or evangelism. By special arrangement. One to three hours.

### **Supervised Ministry Learning/Field Education (FE)**

#### **FE 651 Ministry Practicum, I**

Fieldwork in a ministerial setting with supervision and regular meetings for evaluation of ministry experience and theological reflection, including case

reports, regular reviews, and other materials for learning and growth. Prerequisite PC 501, plus two more "501" introductory courses, and a minimum of 30 credit hours of completed work prior to enrollment.

### **FE 652 Ministry Practicum, II**

Continued from PC 651, with supervision and meetings for evaluation of ministry experience and theological reflection, including case histories, a ministry project, and completion of the "learning covenant." Prerequisite FE 651, plus all six "501" introductory courses, and a minimum of 60 credit hours of completed work prior to enrollment.

### **FE 700 Pastoral Internship**

Contracted practical work in a pastoral ministry setting with on-site supervision, discussion, evaluation/review, encouragement and support. The student maintains liaison with an on-campus supervisor. Prerequisite PC 501. Six hours.

### **FE 751 Basic Clinical Pastoral Education (CPE)**

Supervised individual and group experiences in hospital chaplaincy, that is, pastoral care within a hospital setting, including lectures, interviews with patients and verbatim reports, and group discussions under the direction of a supervisor certified by the Association for Clinical Pastoral Education. With tuition payment and enrollment, a 400-hour quarter of supervised pastoral experience (1 CPE unit) in an approved program will earn six credit hours toward the Master of Divinity degree. Prerequisite PC 501.

HGST is in close proximity to several Centers for Clinical Pastoral Education, where, subject to the necessary arrangements, students may enroll for Clinical Pastoral Education.

### **FE 752 Advanced Clinical Pastoral Education (CPE)**

Advanced CPE training under the direction of a supervisor certified by the Association for Clinical Pastoral Education. With tuition payment and enrollment, a 400-hour quarter of supervised pastoral experience (1 CPE unit) in an approved program will earn six credit hours toward the Master of

Divinity degree, and may be repeated up to a maximum of eighteen credit hours. Prerequisite FE 751.

### **FE 780 Advanced Fieldwork Practicum**

For students who have completed the basic practicum courses (FE 651 and FE 652 or FE 700) and have the ability to work under supervision in a ministerial setting at an advanced level, including supervision of the ministry of other persons. Up to six hours.

### **New Testament Greek (GR)**

#### **GR 551 Elementary New Testament Greek**

The fundamental elements of New Testament Greek grammar, including the alphabet and writing system, basic vocabulary and syntax, and special attention to conjugation of the verb in several tenses.

#### **GR 552 Intermediate New Testament Greek**

Continuation of GR 551. Continuation of the study of New Testament Greek grammar with extensive reading from the New Testament in Greek and an introduction to exegetical procedures based on the Greek text. Prerequisite GR 551.

#### **GR 651 New Testament Greek Exegesis**

Continuation of GR 552. Reading and translation from an extensive selection of New Testament passages in Greek with attention to vocabulary and syntax, verb forms, word formation, and exegetical procedures. Prerequisite GR 552.

#### **GR 652 Advanced New Testament Greek Exegesis**

Continuation of GR 651. Reading, translation, and exegesis from an extensive selection of passages from the Greek New Testament and related early Christian writings such as the Apostolic Fathers, with emphasis upon consolidating and synthesizing previous work and some attention to textual criticism. Prerequisite GR 651.

### Interdisciplinary Studies (ID)

#### **ID 701 Interdisciplinary Capstone (MTS)**

This course is the capstone course for the Master of Theological Studies degree. MTS students in their final year or semester are required take this course together as a cohort. The main projects for this course are the gathering and presentation of a portfolio of representative work along with a summative paper in the area of a student's concentration. One hour.

### Integrative Experience (IE)

#### **IE 601 Integrative Experience 1**

The Greater Houston area affords a wide array of educational and missional opportunities, as well as ecumenical and interfaith dialogue experiences for our students to integrate into their theological training and formation. Students will be required to complete a minimum of three separate external integrative experiences over the course of the semester for a total of at least ten hours of face-to-face contact, normally in a lecture, workshop, conference, and/or missional setting. Regular meetings on campus will be held throughout the semester for faculty supervision/evaluation and theological reflection. Required for MDiv students. One hour.

#### **IE 602 Integrative Experience 2**

Continuation of IE 601. Involves a minimum of three separate external integrative experiences for a total of at least ten hours of face-to-face contact, in conjunction with regular meetings on campus for supervision/evaluation and theological reflection. Required for MDiv students. One hour.

### New Testament (NT)

#### **NT 501 Introduction to the New Testament**

A study of the history and literature of the New Testament with attention to the content of the whole, representative passages throughout, and to

exegetical methods and problems of interpretation with some emphasis upon both understanding and evaluating various critical approaches. Four hours.

### **NT 620 The Ministry & Message of Jesus**

The life of Jesus of Nazareth as presented by the four Gospels and such secondary sources as are available, and understood within the context of the Roman Empire, Hellenization of the East, and the situation of the Jewish people. Prerequisite NT 501.

### **NT 623 The Life & Letters of Paul**

An overview of Paul's life, letters and enduring influence within early Christianity, with special attention given to the course of his life and ministry as set forth in the narrative of the Acts of the Apostles. Attention will also be given to his multicultural (i.e. Jewish and Greco-Roman) background and education, and recurring themes in his letters. Prerequisite NT 501.

### **NT 637 The General Epistles**

Studies in the Epistles of James, Peter, John and Jude with attention to exegetical methods, historical and literary contexts, interpretation and application, and the significance of these Epistles. Prerequisite NT 501.

### **NT 685 Selected Topics in the New Testament**

A study of selected topics in New Testament. The topics vary from term to term in order to focus on selected aspects of the Christian scriptures. This course may be repeated for credit with a change in content. Prerequisite NT 501.

### **NT 721 The Synoptic Gospels**

Studies in the Gospels of Matthew, Mark, and Luke with a view to understanding them as wholes as well as in various parts and kinds of content. Attention is given to exegetical methods, historical and literary context, to the Synoptic problem, and to appropriate interpretation and application. Prerequisite NT 501.

### **NT 722 The Gospel & Letters of John**

Studies in the Gospel and Letters of John, with attention to the content, form, and style, and to the historical and literary context, as well as to exegetical methods, interpretation and application. Of particular interest are the relationships of these books to each other, to the "Johannine Community," and to the Synoptic Gospels. Prerequisite NT 501.

### **NT 731 Epistle to the Romans**

Study of Paul's Epistle to the Romans and of significant subjects relevant for understanding it. Attention is given to the problems of doctrine and life which Paul addressed, the setting within the context of his missionary endeavors, and the continuing validity of principles which he applied to these questions. Prerequisite NT 501.

### **NT 733 Epistles to the Corinthians**

Study of Paul's Epistles to the Corinthians and of significant subjects relevant for understanding them. Attention is given to the problems of doctrine and life which Paul addressed, the setting within the context of his missionary endeavors, and the continuing validity of principles which he applied to these questions. Prerequisite NT 501.

### **NT 734 Selected Pauline Epistles**

Studies in selected Pauline Epistles, from the early (e.g. Galatians and Thessalonians) and/or later (e.g. Prison Epistles: Ephesians, Philippians, Colossians, Philemon and/or Pastoral Epistles: Timothy, Titus), within the context of Paul's missionary work and developing issues of faith, practice and church governance. Attention is given to questions of setting, authorship, and application to modern church life. This course may be repeated for credit with a change in content. Prerequisite NT 501.

### **NT 735 Epistle to the Hebrews**

A study of the Epistle to the Hebrews with attention to exegetical methods, historical and literary contexts, interpretation and application, and the

significance of this Epistle. Prerequisite NT 501.

### **NT 761 Revelation and Related Apocalyptic Literature**

A study of the Book of Revelation, related portions of the New Testament such as Jesus' Olivet Discourse and eschatological passages from the Pauline Epistles, antecedents in pre-Christian and contemporary Judaism, and the continuation in such works as the Shepherd of Hermas and Apocryphal apocalypses. Offered on demand; prerequisite NT 501.

### **NT 790 Independent Research in the New Testament**

For students who have completed the basic courses and have the ability to do independent study in the history, literature, theology, or language of the New Testament. By special arrangement. One to three hours.

### **NT 795 New Testament Thesis**

Research and writing of a thesis in New Testament, under the guidance of an appointed research advisor, in fulfillment of the requirements of the New Testament concentration degree plan. Three hours of credit are granted upon the completion and correction of a thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of graduation. Prerequisite RE 500.

### **NT 796 New Testament Thesis Continuation**

Students who enroll in NT 795 must enroll in NT 796 in each successive regular semester (i.e., fall and/or spring) at the tuition rate of one semester hour until the thesis is completed. No hours awarded.

## **Old Testament (OT)**

### **OT 501 Introduction to the Old Testament**

A study of the history and literature of the Old Testament with attention to the content of the whole, representative passages throughout, and to exegetical methods and problems of interpretation with some emphasis upon

both understanding and evaluating various critical approaches. Four hours.

### **OT 611 Studies in the Pentateuch**

Studies in the books of Genesis, Exodus, Leviticus, Numbers, and Deuteronomy with a view to understanding the Pentateuch as a whole as well as in various parts and kinds of content. Attention is given to exegetical methods, historical and literary contexts, and to appropriate interpretation and application. Prerequisite OT 501.

### **OT 612 Studies in the Old Testament Historical Books**

Studies in Joshua, Judges, Samuel, and Kings (the 'Former Prophets') with a view to understanding these books as wholes as well as in various parts and kinds of content. Attention is given to exegetical methods, historical and literary context, and to appropriate interpretation and application. Prerequisite OT 501.

### **OT 622 Old Testament Wisdom Literature**

A study of the Wisdom Literature of the Old Testament, especially the books of Job, Proverbs, Ecclesiastes, and the Song of Solomon. Attention is given to form and style, to content and its relation to the other parts of the Bible, and to the use of this material in life situations. Prerequisite OT 501.

### **OT 665 Studies in Post-exilic Old Testament Literature**

A study of the historical books of Chronicles, Ezra, and Nehemiah, related 'Writings,' and later writing prophets, especially Haggai, Zechariah, and Malachi. Prerequisite OT 501.

### **OT 685 Selected Topics in the Old Testament**

A study of selected topics in Old Testament. The topics vary from term to term in order to focus on selected aspects of the Hebrew Scriptures. May be repeated for credit with a change in content. Prerequisite OT 501.

### **OT 721 The Psalms**

A study of the Book of Psalms and related poetry of the Old Testament.

Attention is given to form and style, to content and its relation to the other parts of the Bible, and to the use of this poetry both in the life of ancient Israel and in Christian life and worship. Prerequisite OT 501.

#### **OT 761 The Book of Isaiah**

A study of the Book of Isaiah. Attention is given to the content, form, and style, and to the historical and literary contexts as well as to exegetical methods, interpretation, and application. Prerequisite OT 501.

#### **OT 762 Jeremiah & Ezekiel**

A study of the books of Jeremiah and Ezekiel. Attention is given to the content, form, and style, and to the historical and literary contexts as well as to exegetical methods, interpretation, and application. Prerequisite OT 501.

#### **OT 763 Selected Minor Prophets of the Old Testament**

A study of selected books of the twelve minor prophets of the Old Testament with attention to the content, form and style of these books, and to the historical and literary contexts as well as to exegetical methods, interpretation, and application. This course may be repeated for credit with a change in content. Prerequisite OT 501.

#### **OT 790 Independent Research in the Old Testament**

For students who have completed the basic courses and have the ability to do independent study in archaeology, interpretation, history, literature, or languages of the Old Testament. By special arrangement. One to three hours.

#### **OT 795 Old Testament Thesis**

Research and writing of a thesis in Old Testament, under the guidance of an appointed research advisor, in fulfillment of the requirements of the Old Testament concentration degree plan. Three hours of credit are granted upon the completion and correction of a thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of graduation. Prerequisite RE 500.

### **OT 796 Old Testament Thesis Continuation**

Students who enroll in OT 795 must enroll in OT 796 in each successive regular semester (i.e., fall and/or spring) at the tuition rate of one semester hour until the thesis is completed. No hours awarded.

### **Pastoral Care (PC)**

#### **PC 501 Introduction to Pastoral Care**

An introduction to the theological basis of pastoral care, as well as the nature and dynamics of human personality and contemporary psychosocial models of helping, healing, and change. Four hours.

#### **PC 641 Pastoral Care in Times of Crisis**

A study of crises in the lives of persons and families and ministerial responses to them, with attention to the dynamics and behaviors of persons in such critical moments and the various resources for ministry to them, including the funeral and continuing pastoral care.

#### **PC 685 Selected Topics in Pastoral Care**

A study of selected topics in pastoral care. The topics vary from term to term in order to focus on selected aspects of this broad area of Christian ministry. This course may be repeated for credit with a change in content.

#### **PC 730 Pastoral Care to Women**

A study of the major issues that pertain to women and pastoral counseling, including the psychology of women, therapy with women, women and spirituality, and feminist/womanist theologies.

#### **PC/PL 770 Conflict Resolution in the Local Church**

A study of conflict resolution within a parochial and/or congregational setting, focusing on mediation principles and techniques for pastors and other church professionals and leaders.

### **PC 790 Independent Research in Pastoral Care**

For students who have completed the basic courses and have the ability to do independent study in Pastoral Care. By special arrangement. One to three hours.

The following PC courses are cross-listed with COU courses (see course descriptions in COU section). PC 501 is a prerequisite for all.

**PC 530 Theories of Counseling & Psychotherapy**

**PC 642 Aging & Eldercare**

**PC 663 Marriage & Family Dynamics**

**PC 665 Cross Cultural Counseling**

**PC 674 Group Dynamics**

Other counseling courses available to MDiv students upon request include COU 540, COU 560, COU 611, COU 620, and COU 690. Prior approval from the Dean of the Faculty must be obtained before enrolling in these courses.

### **Philosophy & Ethics (PH)**

#### **PH 510 Philosophy of Religion**

A study of the history of philosophy with attention to religious concerns: belief in God, freedom, the human soul, and immortality. Attention is given to philosophical method and to a Christian understanding of reality as distinct from alternatives.

#### **PH 551 Introduction to Christian Ethics**

A study of ethical systems and theories in light of biblical and traditional Christian perspectives and moral norms, with reflection upon several contemporary social issues.

#### **PH 601 Christian Apologetics**

A study of the relationship between Christian theology and prevailing world views; with attention to major defenders of the Christian faith such as Justin

Martyr, Augustine of Hippo, Thomas Aquinas, Pascal, C. S. Lewis, and others.

### **PH 611 Science & Religion**

A study of the often-conflicted relationship between religion and science in a technological society. Topics considered include astronomy and creation, quantum physics, evolution and continuing creation, neuroscience and human nature, and God and nature.

### **PH 624 History of Philosophical Thought**

A study of the major figures and ideas from ancient to contemporary philosophy. Concentration on and analysis of a noted philosopher will be the focus of the course.

### **PH 652 Contemporary Issues in Ethics**

A study of contemporary ethical dilemmas such as hunger, abortion, euthanasia, homosexuality, nuclear weapons, draft registration, war tax resistance, international conflicts, internal revolutions, rights of illegal aliens, and prison reform.

### **PH 661 World Religions**

A study of the major religions represented in the modern world and of Christian approaches to them with attention to their history, worldviews, teachings, practices, and life styles, studies in relation to contemporary concerns and problems such as war, racism, nationalism, and secularism.

### **PH 662 Modern Religious Movements**

A study of the new and marginal religions ('cults') that have arisen in the modern world and of Christian approaches to them with attention to their origins, worldviews, teachings, practices, and lifestyles, as well as societal responses to them and the needs they seek to meet.

### **PH 685 Selected Topics in Christian Philosophy & Ethics**

A study of selected topics in Christian philosophy and ethics. The topics vary from term to term in order to focus on selected aspects of either or

both of these closely related fields and their relationship to Christian life and practice. This course may be repeated for credit with a change in content.

### **PH 724 Contemporary Philosophical Thought**

A study and critical assessment of selected major figures, ideas, schools, and issues of modern philosophical thought from Descartes to the present. This course may be repeated for credit with a change in content.

### **PH 731 Bioethics**

An examination of various types of medical technologies and their use in a God-created world, including human cloning, reproductive technologies, abortion, and stem cell research. Attention will be given to the implications for personal, national, and global responsibility.

### **PH 750 Ethics & Social Witness**

A study and assessment of selected major Christian figures and/or movements that have confronted and challenged societal injustices and inequities with the claims of Christianity. (e.g., Dietrich Bonhoeffer, Martin Luther King, Jr.). This course may be repeated for credit with a change in content.

### **PH 751 Clergy Professional Conduct & Ethics**

A study of the professional responsibilities of clergy persons with an examination of particular cases where improper behavior by ministers has resulted in lawsuits and prosecutions within the State of Texas, other states, and the federal courts. This course is designed to help ministers avoid some serious issues that could impair their ministries.

### **PH 790 Independent Research in Philosophy & Ethics**

For students who have completed the basic courses and have the ability to do independent study in the areas of philosophy of religion or Christian ethics. By special arrangement. One to three hours.

## Pastoral Leadership (PL)

### **PL 510 Introduction to Pastoral Leadership**

A study of various styles of leadership and their relevance for invigorating the faith community. Particular emphasis is given to the development of individual leadership and to the organization, purpose, mission and vision required to develop and lead a faith community. This course is required for all MDiv students but is open to all. One hour.

### **PL/TS 530 Missional Theology**

An examination of *missio Dei*—mission of God—as revealed in the scriptures and historical Christian writings. The course integrates theological themes from Christology, pneumatology, anthropology, ecclesiology, and missiology that inform missiological and missional thinking and ministry in contemporary contexts.

### **PL 550 Transformational Leadership**

An exploration of the roles, qualities, and skills of ministry leaders with a view toward personal, congregational, and community transformation. Special emphasis will be given to team-based leadership and people development, whether in the context of a local church, campus ministry, urban organization, or social agency.

### **PL 600 Advanced Leadership Skills for the Twenty-First Century**

A study of the challenges of pastoral leadership at the beginning of the third millennium. Attention will be given to such topics as the four generations currently in the church, and the strategic aspects and leadership skills needed for mobilizing congregational life and ministry in the contemporary church. Preferred prerequisite PL 510.

### **PL 620 Culture & Context**

An examination of the steps necessary to analyze and understand the culture and context in which a ministry operates, from an indigenous tribe

in the Amazon to a generational group in Houston. Attention is given to observing the environment, language, media, popular culture, identities, traditions, economics, values, and religious views of a particular group, with a view toward critical engagement with the gospel, through word and deed.

### **PL/CS 640 Congregations as Systems**

An examination of (1) the ways in which the church functions like a family system; (2) the areas in which systems thinking has contributed to leadership development; and (3) the strategies an emerging or current leader can develop to grow in his or her ability to be a less anxious person in an anxious system. Students will study the ministry of Jesus from a systems perspective as a way to inform the spirituality of Jesus' disciples in the twenty-first century.

### **PL 670 Strategic & Organizational Leadership**

An examination of biblical and contemporary principles of leadership as well as the strategic planning process that includes vision casting, goal setting, and budgeting. The course integrates change theory with the human and structural dynamics that influence the development of vision, mission, goals, assessment, strategy, and evaluation. Attention is given to the role of the leader and leadership team in shaping organizational transformation.

### **PL 671 Leadership in Postmodern Culture**

A study of characteristics of postmodern contexts and spiritual leadership within those contexts. The conversation between postmodern culture and Christian faith will be examined with a view to exploring new ways of living and sharing the text to reach postmodern contexts with the gospel.

### **PL 680 Legal Issues in Ministry**

A study of the basic constitutional history and practice regarding religion in the United States, the original related decisions of the Supreme Court, the administration (taxation!) of ministers and churches, tax law provisions relating to ministers, and issues of the relationship between the church and the present multicultural society.

### **PL 685 Selected Topics in Pastoral Leadership**

A study of selected topics in pastoral leadership. The topics vary from term to term in order to focus on selected aspects of this broad area of Christian ministry. This course may be repeated for credit with a change in content.

### **PL 720 Leadership in the Financial Development of the Local Church**

A study of the theological, ethical and practical basis for Christian stewardship, and how this relates to effective church leadership. Attention will be given to strategies and resources for congregational and individual stewardship, financial planning, and mission, along with aspects of how individuals and congregations perceive money matters and act upon those perceptions.

### **PL 740 Technology in Ministry**

A study of the way computers, audio-visual equipment, and other technological tools can be used effectively in church ministry. Offers hands-on experience to enhance the work of research, study, preaching, teaching, counseling, evangelism, ministerial record-keeping and church administration.

### **PL 750 Developing Leadership in the Local Church**

This course will focus on identifying spiritual gifts and skills among the congregation, equipping them for the tasks to which they have been called and facilitating their involvement in ministry.

### **PL/PC 770 Conflict Resolution in the Local Church**

A study of conflict resolution within a parochial and/or congregational setting, focusing on mediation principles and techniques for pastors and other church professionals and leaders.

### **PL 790 Independent Research in Pastoral Leadership**

For students who have completed the basic courses and have the ability to do independent study in pastoral leadership issues. By special arrangement. One to three hours

## Preaching (PR)

### **PR 501 Principles of Preaching**

An introduction to the nature of preaching and of representative kinds and styles of sermons, with attention to the principles of sermon construction, preparation, and delivery, involving practice in a laboratory setting. Required for MDiv students. Four hours.

### **PR 621 The History of Christian Preaching**

A study of the historical development of Christian preaching. Some attention will be given to individual preachers, but the primary focus will be the effects on preaching by major cultural influences, such as the counter-heretical agenda of the Patriarchs, the diversity faced by frontier circuit riders, academic homileticians embroiled in theological debate from the pulpit, the African American preaching tradition, the fresh perspectives introduced by women preachers, and preaching via mass media. Prerequisite PR 501.

### **PR 622 Preaching Resources**

An introduction to the wealth of resources for sermons through literature, history, and personal experience. Prerequisite PR 501.

### **PR 623 Preaching on Contemporary Issues**

A study of the role of the pulpit as a form of public address in the current movements of thought and life in a free society. Prerequisite PR 501.

### **PR 625 Preaching within Ethnic Traditions**

An examination of the historical, social and cultural forces that have shaped the style and substance of preaching within selected ethnic traditions (i.e., African-American, Korean, Chinese, etc.). Close attention will be given to theological and ecclesiological emphases, along with representative examples of preachers within the selected tradition. This course may be repeated for credit with a change in content. Prerequisite PR 501.

### **PR 644 Preaching Through the Christian Year**

A study of the use of the lectionary in sermon preparation, particularly as it

relates to the liturgical cycle of the Christian year. Attention will be given to the doctrinal themes reflected in the lectionary readings for each of the major liturgical seasons. Prerequisite PR 501.

### **PR 685 Selected Topics in Preaching**

A study of selected topics in preaching. The topics vary from term to term in order to focus on selected aspects of the history and practice of preaching. This course may be repeated for credit with a change in content. Prerequisite PR 501.

### **PR 720 The Art of Expository Preaching**

A study of the way in which the exposition of the biblical text serves as the basis for Christian proclamation. Students will explore a variety of approaches within the expository pattern in the development of sermons on assigned passages. Prerequisites OT 501 or NT 501 and PR 501.

### **PR 721 Preaching Themes in Biblical Literature**

An exploration of the challenges and opportunities of preaching from the various literary genres of the Bible. Focus will be placed on the major personalities, theological themes, and defining historical events of the Bible, as well as on points of continuity and discontinuity between the Old and New Testaments. Prerequisites PR 501 and OT 501 or NT 501.

### **PR 790 Independent Research in Preaching**

For students who have completed the basic courses and have the ability to do independent study in preaching, rhetoric, and the history or practice of these arts. By special arrangement. One to three hours.

## **Research & Writing Skills (RE)**

### **RE 400 Remedial English**

This course is designed to provide basic remediation in English writing skills and grammatical usages for those students whose entry level skills are

below average. This is a required course for all students who do not pass the English Proficiency Examination at New Student Orientation, and is charged at a tuition rate of one semester hour. No credit hours awarded.

### **RE 500 Research, Writing, and Theological Learning**

This course introduces the beginning seminary student to graduate theological education. The student will learn basic theological research, especially the proper use of library resources and appropriate use of the Internet. The student will receive an introduction to theological writing, including strategies for organizing and writing grammatically and stylistically correct papers and reviews. This team-taught course will contain units on time managing, test taking, and theological thinking.

### **RE 700 Thesis Option**

Research and writing of a master's thesis in a specialized area or degree concentration, under the guidance of an appointed research advisor. Three hours of credit are granted upon the completion and correction of a master's thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of graduation. Prerequisite RE 500.

### **RE 710 Thesis continuation**

Students who enroll in RE 700 must enroll in RE 710 in each successive regular semester (i.e., fall and/or spring) at the tuition rate of one semester hour until the thesis is completed. No credit hours awarded.

## **Systematic Theology (TH)**

### **TH 501 Introduction to Christian Theology**

An introduction to the necessity, nature, scope, and methods of theology. Major types of theology such as systematic, constructive, historical, and biblical will be surveyed. Major doctrines such as the word of God, the being of God, the person and work of Christ, the doctrine of humankind, the work of redemption, the doctrine of the Church and doctrine of last things will be presented. Four hours.

### **TH 610 The Doctrine of God**

A study of the attributes and actions of God, with attention to classical attributes such as eternity, immutability, and omniscience; also considered will be the development and continuing evolution of aspects of the doctrine of God. The doctrine of the Trinity will be examined biblically and theologically. Prerequisite TH 501 or TS 520.

### **TH 620 The Doctrine of Christ**

A study of Christology: the doctrines of the person and work of Christ in biblical and historical perspective, with attention to the continuing significance of the central issues related to the Christian confession of Jesus as Lord. Prerequisite TH 501 or TS 520.

### **TH 630 The Doctrine of Salvation**

A study of soteriology: the redemptive work of Jesus Christ with specific concentration on election, sin, atonement, faith, grace, regeneration, justification, sanctification, and glorification. Prerequisite TH 501 or TS 520.

### **TH 640 The Doctrine of the Church**

A study of ecclesiology: the theology of the assembly of worship and fellowship called the Church. Topics for consideration include the theology of church government and discipline, as well as the theology of worship, the clergy, and the sacraments. Prerequisite TH 501 or TS 520.

## **Theological Studies (TS)**

### **TS 520 History of Christian Doctrine**

An introduction to historical theology and the major theologians of the church from the Patristic period to the twentieth century, with an emphasis on the development of key doctrines such as Christology and soteriology.

### **TS/PL 530 Missional Theology**

An examination of *missio Dei*—mission of God—as revealed in the scriptures and historical Christian writings. The course integrates theological themes

from Christology, pneumatology, anthropology, ecclesiology, and missiology that inform missiological and missional thinking and ministry in contemporary contexts.

### **TS/CS 650 Theological Foundations of Christian Spirituality**

A study of the reciprocal relationship of theology and spirituality for development of a foundation for spiritual formation and direction. Systematic, biblical, and historical theology will be surveyed and incorporated into an informed spirituality. This course may be taken as a Theological Studies Elective as a part of a student's MDiv degree plan, but it may not substitute for the Theology Elective.

### **TS/CH 651 The Quaker Heritage**

A study of the history and theology of the Religious Society of Friends with attention to the distinctive 'testimonies' of Friends, their patterns of governance, cooperation and service, and an overview of the major figures including George Fox, Robert Barclay, William Penn. Offered on demand.

### **TS/CH 655 Theology of Individual Denominations**

A study of Christian doctrine from the perspective of particular Christian denominations or traditions. The course is given by approved arrangement according to need and availability of a qualified instructor, and as required by denominational bodies responsible for ordination. Prerequisite TH 501 or TS 520. Offered on demand.

### **TS 665 United Methodist Doctrine & Polity**

This course, together with CH 665, United Methodist History & Doctrine, follows the United Methodist Church guidelines for courses in United Methodist History, Polity and Doctrine prescribed for programs leading to United Methodist ordination.

### **TS 685 Selected Topics in Theology**

A study of selected topics in theology. The topics vary from term to term in order to focus on selected aspects of Christian theology. This course may be repeated for credit with a change in content. Prerequisite TH 501 or TS 520.

### **TS 715 Reformation Theology**

A study of the theology of the sixteenth century, with emphasis on the Magisterial Reformers; Catholic, Anglican, and Anabaptist theologies will also be considered. Prerequisite TH 501 or TS 520.

### **TS 720 Modern Theological Thought**

A study and critical assessment of selected schools of modern theological thought such as neo-orthodoxy, process theology, feminist theology, liberation theology, and theology of hope, with reference to relevant theological trends and movements in the modern and postmodern eras. This course may be repeated for credit with a change in content. Prerequisite TH 501 or TS 520.

### **TS 721 Modern Theological Thinkers**

An introduction to the life and theology of selected modern theological thinkers such as Barth, Bonhoeffer, Tillich, Rahner, Balthasar, Niebuhr, Whitehead and Hartshorne. This course may be repeated for credit with a change in content. Prerequisite TH 501 or TS 520.

### **TS 725 Contemporary Theology**

A study of the current contours of theological thought, including the work of such theologians as Küng, Ratzinger, Ruether, Cone, Gutierrez, Gunton, Moltmann, and Pannenberg, and such schools of theology as revisionism and postliberalism. Attention will be given to both classical and postmodern approaches to theological discourse. Prerequisite TH 501 or TS 520.

### **TS 730 Feminist & Womanist Movements in Theology**

An examination of the major issues proposed by women theologians—Anglo, African-American, Asian, and Hispanic—such as new ways of conceptualizing God and Trinitarian theology, and the nature of the church and Christianity. Social justice and economic issues such as ecology, peace and war, and issues of authority and leadership in religious and secular institutions will also be considered. Prerequisite TH 501 or TS 520.

### **TS 740 Theology in Literature, Music, and Film**

A study of selected works of literature, music, or film with attention to the use of theological concepts, themes, and motifs, with a view to understanding both the communication of theological ideas and the impact of theology upon culture. This course may be repeated for credit with a change in content.

### **TS 790 Independent Research in Theology**

For students who have completed the basic courses and have the ability to do independent study in systematic theology, historical theology, theology in literature and culture, or the work of a major theologian. By special arrangement. Prerequisite TH 501 or TS 520. One to three hours.

### **TS 795 Thesis in Theology**

Research and writing of a thesis in theology, under the guidance of an appointed research advisor, in fulfillment of the requirements of the theology concentration degree plan. Three hours of credit are granted upon the completion and correction of a thesis, and its acceptance by a thesis committee. Fall or spring enrollment only. Students must enroll in this course at least one semester prior to the expected semester of graduation. Prerequisite RE 500.

### **TS 796 Thesis Continuation in Theology**

Students who enroll in TS 795 must enroll in TS 796 in each successive regular semester (i.e., fall and/or spring) at the tuition rate of one credit hour until the thesis is completed. No credit hours awarded.

## **Worship (WR)**

### **WR 510 Introduction to Christian Worship**

An introduction to the nature, elements and purpose of Christian worship from biblical, theological, and historical perspectives. Attention will be given to exploring liturgical forms for both regular and occasional services of the church, used by various Christian traditions. Emphasis will be placed on the development of leadership skills for the preparation and celebration of the worship event.

### **WR 520 History of Christian Worship**

A survey of Christian worship in its various contexts from the patristic age to the modern era with an emphasis on how scriptural and theological principles and contextual factors guided the development of Christian worship down to modern times.

### **WR 630 Early Christian Worship**

A study of worship in the early church utilizing primary sources from the patristic era. Jewish precursors to Christian worship will be explored, along with the origins of the Christian calendar, early initiation rites, cycles of daily prayer, table fellowship, and rites of pastoral care.

### **WR 640 Western Worship Traditions**

A study of the primary liturgical families of the Western Church—Roman, Lutheran, Reformed, Anglican, and Anabaptist—along with a survey of their descendent traditions, including Puritanism, the Wesleyan-Holiness tradition, American Frontier traditions, African American worship, and the Pentecostal and charismatic movements.

### **WR 685 Selected Topics in Christian Worship**

A study of selected topics in Christian worship and liturgy. The topics vary from term to term in order to focus on selected aspects of the liturgical life of the Church. This course may be repeated for credit with a change in content.

### **WR 740 Worship & Sacraments**

A study of the theory, method, tools, and ritual components of liturgical and sacramental worship, particularly as it relates to the corporate life of the local parish as an expression of theology, catholicity, and mission. Prerequisite WR 510 or WR 520.

### **WR 750 Contemporary Worship**

A study of selected contemporary forms and styles of Christian worship

such as those associated with the Willow Creek model, the Vineyard movement, and the Emerging Church movement. May be repeated for credit with a change in content. Prerequisite WR 510 or WR 520.

### **WR 780 Worship Practicum**

For students who have completed the basic courses and have the ability to work under supervision in the planning and leading of worship at an advanced level, including the incorporation and facilitation of the work of other professional and lay worship leaders. Prerequisite WR 510 or WR 520.

### **WR 790 Independent Research in Worship**

For students who have completed the basic courses and have the ability to do independent study in the liturgical practice of the main Christian traditions, in the history and theology of liturgy and worship, and in related areas. By special arrangement. One to three hours.

## **Doctor of Ministry**

While the seminars that form the foundational core of this program focus on various aspects of ministry, three themes recur: spiritual formation (DME only), leadership development, and project/practicum development. The rationale for this repeated emphasis is that all are essential to the success of any vital ministry as well as the Doctor of Ministry Program.

### **DME 800 - An Introduction to Systems Thinking for Ministry**

This introductory seminar focuses on the principles of empowering spiritual leadership in a changing world, becoming a vision-driven leader ministering in a twenty-first century urban center, and discovering vital principles for a lifetime of spiritual growth in the image of Christ.

**Systems Thinking for Ministry** is presented as an integral part of the seminar. Along with defining leadership and discussing foundations of ministry, students will consider ministry strengths and weaknesses, personality, family and congregational systems, and practical ministry concepts. Vision and mission statements are explored.

**Critical Thinking & Writing** is also included in this initial seminar. This skill must be honed for one to succeed in the Doctor of Ministry program.

Doctoral-level writing skills will be developed and evidenced through the writing of critical book reviews, seminar assignments, and the final project or practicum document.

**The Doctor of Ministry Program Overview** is a vital part of the DME 800 seminar. This one-day event is an orientation to the program including its purpose and objectives, as well as how the seminars are conducted, plus an explanation of all components of the degree. The initial syllabus includes example materials to give the student a good understanding of the tasks to be expected in the DMin Program. An introduction to the services that HGST and affiliated libraries provide will be reviewed.

### **Recurring Themes**

- **Spiritual Formation (DME)** - The spiritual health of the minister is vital to one's ability to lead in ministry. Effort is taken in this seminar to lay a lifetime foundation for one's continued spiritual formation and growth. The principles discussed in this seminar are the basis upon which future spiritual formation segments will be based.
- **Leadership Development** - Working lunchtime sessions in cohort settings will address the matter of developing and being aware of various patterns God uses to develop a leader. Upon examination of these patterns, one will begin to recognize that ministry leadership flows from a person's being, which is something God continues to mold throughout a lifetime.
- **Project or Practicum Development** - Assignments to encourage timely completion of the Ministry Project or Practicum will continue throughout the Program. The Project Director will assign a passing or failing grade to each seminar's work.

**Specialization Areas (DME)** from which one may choose to explore to a deeper level during their Doctor of Ministry experience will be presented. The areas presently available are Spiritual Formation & Direction, Pastoral Leadership, and Pastoral Care. An entire class day will be devoted to specialization areas.

### **DMK 800 - Spiritual Formation for Ministry**

The minister must spend a considerable amount of time and energy responding to God's direction and work within his or her life and participating with the work of God in the world. This seminar focuses on the principles of spiritual formation and introduces the tenets of spiritual

direction for pastoral ministry. Christian spiritual formation involves “building up the body of Christ, until all of us come to the unity of the faith and of the knowledge of the Son of God, to maturity, to the measure of the full stature of Christ” (Ephesians 4:12-13). Dallas Willard, a contemporary spiritual formation leader states in his book *Renovation of the Heart: Putting on the Character of Christ*:

Spiritual formation for the Christian basically refers to the Spirit-driven process of forming the inner world of the human self in such a way that it becomes like the inner being of Christ himself...Christian spiritual formation is focused entirely on Jesus. Its goal is an obedience or conformity to Christ that arises out of an inner transformation accomplished through purposive interaction with the grace of God in Christ. (Willard 2002, 22)

Effort will be taken in this seminar to lay a lifetime foundation for one’s continued spiritual formation and growth. This seminar will focus on the following areas:

**History & Psychology of Spirituality.** A brief review of the history and psychology of spirituality in Christianity will be given, especially focusing on the concepts of prayer and meditation and their respective roles in providing pastoral care.

**Spiritual Disciplines.** This will involve a study of the various types of meditation, contemplative prayer, journaling and spiritual direction from many different segments of the Christian tradition: Protestant, Roman Catholic and Orthodox. This session will include an examination of the spiritual masters including Ignatius of Loyola, Teresa of Avila, St. John of the Cross, Fenelon, Meister Eckart, and George Fox. There will also be discussion of the spiritualities of Judaism, Islam, Hinduism, and Buddhism.

**Spiritual Practice & Exercise.** This session will focus on various practices and activities that can be performed in a variety of physical and spiritual settings with a minimum of extra equipment other than a Bible, notebook or journal and pencil. Specific activities include use of:

- Common Lectionary, *lectio divina*, prayer related to the monastic hours;
- Salesian meditation, Centering Prayer;
- Jesus’ prayer practices as related to the Spiritual exercises of Ignatius of Loyola;
- Use of the Examen of Conscience; and
- Visualization and guided imagery applied to meditation on the Bible.

Personal practice of these disciplines, as well as help and guidance in teaching them to others, will be examined.

**Silent Retreat.** One of the most fascinating highlights of this seminar will be a twenty-four hour silent prayer and meditation retreat, conducted off-site at a nearby Christian renewal center. The cost (covered by tuition) includes one night's lodging and meals. The setting and facilities include wooded walking paths. A trained facilitator will lead you through this spiritually stimulating and rewarding renewal experience.

### **DME/DMK 810 - The Proclaiming Ministry of the Church**

The foremost task of the minister is proclaiming the gospel. Although proclamation may take on several forms, such as preaching, writing, drama, and dance, this particular seminar will focus on preaching.

**Theology & Preaching** in today's twenty-first century world will be explored. Instruction includes directing the minister in developing the skills for effective written and oral communication. The use of homiletic and communication devices may be explored in the following three arenas of preaching.

**Preaching Theological Concepts** to a contemporary audience will be explored in depth. This section will not only focus the identification of basic theological concepts and various theories but will also include practical aspects and methods that may be used to make such preaching more effective and life-changing.

**Preaching from the Old Testament** will be a segment of the seminar to enhance the communicator's ability to deal with the biblical text. An examination of the means the Old Testament writers used to communicate by historical narrative, poetic structures, and prophetic message will enable the minister to increase his or her biblical communication skills.

**Preaching from the New Testament** will cover not only contemporary issues that may be addressed in New Testament studies but various means for understanding the meaning of the text and then how to effectively apply the principles in today's society in such a way as to enhance one's Christian growth and maturity.

## Recurring Themes

- **Spiritual Formation (DME)** - The spiritual health of the minister is vital to one's ability to lead in ministry. Great effort is, therefore, taken in this seminar to lay a lifetime foundation for one's continued spiritual formation and growth. The principles discussed in this seminar are the basis upon which future spiritual formation segments will be experienced.
- **Leadership Development** - Working lunchtime sessions in cohort settings (DME) will address the matter of developing and being aware of various patterns God uses to develop a leader. Upon examining these patterns, one will begin to recognize that ministry leadership flows from a person's being, which is something God continues to mold throughout a lifetime. Leadership development is woven into the DMK program in a variety of ways.
- **Project Development** - Assignments to encourage timely completion of the Ministry Project will continue throughout the Program. The Project Director will assign a passing or failing grade to each seminar's work.

**Specialization Areas** (DME) from which one may choose to explore to a deeper level during their Doctor of Ministry experience will be presented. The areas presently available are Spiritual Formation & Direction, Pastoral Leadership, and Pastoral Care. An entire class day will be devoted to specialization areas.

## DME/DMK 820 - The Discipling Ministry of the Church

**Christian Education** – The minister's role as the facilitator of education in the corporate Christian community is the scope of this segment of the seminar. This segment of the seminar will allow the student to view Christian Education from the perspective of the New Testament. Models of the teachings of Jesus and the New Testament church will be explored and will provide a foundation for giving leadership to this vital area of Christian ministry.

**Adult Discipling Ministries** is a vital segment of any church's overall program. Various ways and practical tools will be explored to help adults discover ways to develop their spiritual maturity and their ministry gifts.

## Recurring Themes

- **Spiritual Formation (DME)** - The spiritual health of the minister is vital to one's ability to lead in ministry. Great effort is, therefore, taken in this seminar to lay a lifetime foundation for one's continued spiritual formation and growth. The principles discussed in this seminar are the basis upon which future spiritual formation segments will be experienced.
- **Leadership Development** - Working lunchtime sessions in cohort settings (DME) will address the matter of developing and being aware of various patterns God uses to develop a leader. Upon examining these patterns, one will begin to recognize that ministry leadership flows from a person's being, which is something God continues to mold throughout a lifetime. Leadership development is woven into the DMK program in a variety of ways.
- **Project Development** - Assignments to encourage timely completion of the Ministry Project will continue throughout the Program. The Project Director will assign a passing or failing grade to each seminar's work.

**Specialization Areas** (DME) from which one may choose to explore to a deeper level during their Doctor of Ministry experience will be presented. The areas presently available are Spiritual Formation & Direction, Pastoral Leadership, and Pastoral Care. An entire class day will be devoted to specialization areas.

### **DME/DMK 830 - The Evangelizing Ministry of the Church**

Taking the "good news" to the world is a task commissioned to the church by the Lord Jesus. The study of the principles and practices that make evangelism successful are examined in this seminar.

**Evangelism in the Early Church** – A study of the Acts of the Apostles provides the model for the church in the new millennium. The examination of this mighty New Testament book will give impetus for the church in facing a multi-faith society, bringing the gospel to a secular society, and defending the faith in a post-modern society.

**Missiology and the Evangelistic Church** – The theology of mission and the alternatives to mission are presented. Mission teamwork for both ministers and church leaders, domestic and international, is presented. Innovations

and ideas for mission setting such as sports ministry, social action, small groups, and visitation in hospitals and other caring institutions, are also part of the seminar curriculum.

**Church Growth and Church Planting** – An integral part of evangelism and missiology is church growth and new church planting. In the natural course of time, there should be enough new converts from the evangelistic and missiological thrusts to require new church plants. An exploration of the models and theories of growth and church planting will include the cell structure, which has emerged worldwide. It will be viewed in light of its use in evangelism and mission.

### **Recurring Themes**

- **Spiritual Formation (DME)** - The spiritual health of the minister is vital to one's ability to lead in ministry. Great effort is, therefore, taken in this seminar to lay a lifetime foundation for one's continued spiritual formation and growth. The principles discussed in this seminar are the basis upon which future spiritual formation segments will be experienced.
- **Leadership Development** - Working lunchtime sessions in cohort settings (DME) will address the matter of developing and being aware of various patterns God uses to develop a leader. Upon examining these patterns, one will begin to recognize that ministry leadership flows from a person's being, which is something God continues to mold throughout a lifetime. Leadership development is woven into the DMK program in a variety of ways.
- **Project Development** - Assignments to encourage timely completion of the Ministry Project will continue throughout the Program. The Project Director will assign a passing or failing grade to each seminar's work.

**Specialization Areas** (DME) from which one may choose to explore to a deeper level during their Doctor of Ministry experience will be presented. The areas presently available are Spiritual Formation & Direction, Pastoral Leadership, and Pastoral Care. An entire class day will be devoted to specialization areas.

### **DME/DMK 840 – Pastoral Issues for 21st-Century Ministry**

We recognize that, in today's ministry setting, new issues have arisen that previously were non-existent or seldom appeared. This particular seminar is

dedicated to exploring some of the issues and thus giving ministers some exposure not only to the problems but some “how to” things to do in facing these issues.

Selected topics will be offered following consideration by the DMin Director in consultation with the DMin Oversight Committee and the Curriculum Committee.

**24-hour Silent Retreat (DME)** – In order to face overwhelming odds in ministry, students will learn to practice the disciplines associated with Sabbath-keeping. At the close of the seminar, students will spend one full day in silence at a local retreat center.

### **Recurring Themes**

- **Spiritual Formation (DME)** - The spiritual health of the minister is vital to one’s ability to lead in ministry. Great effort is, therefore, taken in this seminar to lay a lifetime foundation for one’s continued spiritual formation and growth. The principles discussed in this seminar are the basis upon which future spiritual formation segments will be experienced.
- **Leadership Development** - Working lunchtime sessions in cohort settings (DME) will address the matter of developing and being aware of various patterns God uses to develop a leader. Upon examining these patterns, one will begin to recognize that ministry leadership flows from a person’s being, which is something God continues to mold throughout a lifetime. Leadership development is woven into the DMK program in a variety of ways.
- **Project Development** - Assignments to encourage timely completion of the Ministry Project will continue throughout the Program. The Project Director will assign a passing or failing grade to each seminar’s work.

**Specialization Areas** (DME) from which one may choose to explore to a deeper level during their Doctor of Ministry experience will be presented. The areas presently available are Spiritual Formation & Direction, Pastoral Leadership, and Pastoral Care. An entire class day will be devoted to specialization areas.

### **DME/DMK 850 - Serving in a Multicultural Society**

The multicultural face of society has a definite impact upon the contemporary church. This seminar's central purpose is to help students better understand the themes, issues, and concepts associated with doing effective spiritual ministry in a multi-cultural and unchurched context. In a culturally diverse and increasingly neo-pagan religious context, the effective pastor and Christian worker must strive to become proficient in the truths and practices associated with making disciples in the 21st century.

**Theological Foundations** – This segment is designed to provoke one's thinking in such a way that students will be enabled to construct their own theology of ministry specifically related to multi-cultural and unchurched contexts. Students will have an opportunity to write their own personal philosophy of ministry on these concepts and, through it, to lay the foundation for future reflection on these and related issues.

**Ministry in an Unchurched Society** – This segment will take a hard look at the church as an agent for change in a non-church environment: what must the church do to impact against crime, to impact for cross-cultural dialogue, to impact for sobriety, to impact against hunger and poverty, and to impact for evangelism. A study of select principles associated with evangelism, discipleship, and church formation in unchurched and multicultural contexts will be explored.

**Ministry in a Multicultural Society** – There is a paradigm shift occurring in the U.S. regarding ethnic diversity. This segment explores the methodology of outreach into other cultures and ethnic groups. One of the critical concepts of this seminar is learning the freedom associated with understanding the viability of all cultural expressions, especially those which are different from one's own.

### **Recurring Themes**

- **Spiritual Formation (DME)** - The spiritual health of the minister is vital to one's ability to lead in ministry. Great effort is, therefore, taken in this seminar to lay a lifetime foundation for one's continued spiritual formation and growth. The principles discussed in this seminar are the basis upon which future spiritual formation segments will be experienced.
- **Leadership Development** - Working lunchtime sessions in cohort settings (DME) will address the matter of developing and being aware

of various patterns God uses to develop a leader. Upon examining these patterns, one will begin to recognize that ministry leadership flows from a person's being, which is something God continues to mold throughout a lifetime. Leadership development is woven into the DMK program in a variety of ways.

- **Project Development** - Assignments to encourage timely completion of the Ministry Project will continue throughout the Program. The Project Director will assign a passing or failing grade to each seminar's work.

**Specialization Areas** (DME) from which one may choose to explore to a deeper level during their Doctor of Ministry experience will be presented. The areas presently available are Spiritual Formation & Direction, Pastoral Leadership, and Pastoral Care. An entire class day will be devoted to specialization areas.

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Doug Kennard, Th.D. .... Professor of New Testament  
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Jerry L. Terrill, D.Min. ....Associate Professor of Counseling  
Becky L. Towne, D.Min..... Associate Professor of Christian Spirituality

## Adjunct Faculty

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Michael Bowie, D.Min. .... Adjunct Assistant Professor of Urban Ministry  
Raumone Burton, D.Min.....Adjunct Instructor of Preaching  
Vaughn M. Bryant, Ph.D.....Adjunct Instructor of Counseling  
David Byrne, D.Min. ....Adjunct Associate Professor of Pastoral Ministries  
Nicole Cross, Ph.D. ....Adjunct Instructor of Counseling  
Robin Day, Ph.D. ....Adjunct Assistant Professor of Counseling Education  
Michael Ditzky, Ph.D.....Adjunct Instructor of Counseling  
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William July, Ph.D. .... Adjunct Professor of Counseling  
Joseph Jung, D.Min. ....Adjunct Instructor of Pastoral Ministry  
Stefana Laing, Ph.D..... Adjunct Instructor of Theology  
Michael Luedde, D.Min. ....Adjunct Associate Professor of Spiritual Direction  
Hyo Shick Pai, Ph.D. .... Adjunct Professor of Educational Ministries  
Paul Robertson, Ph.D. .... Adjunct Professor of Pastoral Care  
David A. Sapp, Ph.D. ....Adjunct Assistant Professor of New Testament  
Roger Sherrill, M.A.....Adjunct Instructor of Counseling  
Ken Shuman, D.Min. .... Adjunct Assistant Professor of Pastoral Leadership  
Steven Simon .....Adjunct Instructor of Counseling

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## INDEX

- a
- academic calendar, 4
  - academic probation, 7, 8, 39, 41
  - academic progress, 7
  - academic stop, 41
  - accreditation, 6
  - adjunct faculty, 101
  - administration, 52, 100
  - admission committee, 16, 18
  - apologetics, 76
  - attendance, 8
- b
- business office, 46
- c
- candidacy status, 42
  - Certificate in Christian Spirituality, 15, 33, 64
  - Certificate in Spiritual Direction, 15, 33, 64
  - Christian education, 32, 52, 53
  - Christian spirituality, 32, 62, 63
  - Christian theology, 84
  - Christian worship, 88, 89
  - church growth, 65
  - church history, 15, 32, 55, 56
  - church planting, 66
  - clinical pastoral education, 67
  - continuation status, 41, 42
  - CPE, 67
  - cross cultural, 59, 65, 76
- d
- directed study, 9, 48
  - dismissal, 13
  - DME, 38, 48
  - DMin Oversight Committee, 41, 42
  - DMK, 38, 39
  - Doctor of Ministry (DMin), 6, 35-37, 39, 42, 43, 100
  - doctrine, 55, 84, 85, 86
- e
- ecumenical, 2, 69
  - educational rights and privacy, 9, 10
  - empowering spiritual leadership, 3
  - English proficiency examination, 83
  - ethics, 32, 76, 77, 78
  - evangelical, 2
  - evangelism, 65, 66
- f
- fee, 48
  - FERPA, 10
  - financial aid office, 46, 47
  - financial aid officer, 45, 100
  - financial assistance, 46, 47
  - financial policies, 45
  - foundational courses, 9
- g
- general academic policies, 7
  - grade change, 10, 48
  - grade report, 12
  - graduation requirements, 25, 31, 42
  - Greek, 68
  - guaranteed student loan, 46
- h
- Hebrew, 49, 50, 73
  - hermeneutics, 50, 51
  - hold, 42
  - housing, 46
- i
- incomplete, 11, 40

independent research, 52, 53, 56,  
62, 64, 66, 72, 74, 75, 78, 81,  
83, 88, 90  
integrative experience, 32, 69  
interdisciplinary, 68  
internship, 67

I

learning objectives, 18, 30, 35  
LMFT, 23-24  
LPC, 18-20, 24

M

MA in Counseling (MAC), 6, 9, 12,  
14, 18, 20, 23-26, 57  
Master of Divinity, 6, 9, 12, 14, 30,  
31, 35, 57, 67, 69  
Master of Theological Studies  
(MTS), 6, 9, 12, 14, 15, 68  
medical hold, 42  
missions, 65, 66  
multicultural, 2, 18, 70, 80

N

New Testament, 15, 32, 50-52, 68-  
72

O

Old Testament, 15, 32, 50, 72, 73,  
74  
oral defense, 38

P

pastoral care, 32, 75  
pastoral leadership, 32, 78-81  
philosophy, 32, 76-78  
practicum, 25, 32, 53, 60, 61, 64,  
66, 67, 89  
preaching, 32, 81-83

professional staff, 100  
provisional acceptance, 18

R

refunds, 45-47  
registrar, 10, 12, 14, 16, 100  
remedial English, 83  
request for extension, 10  
residency, 38  
resident faculty, 101

S

satisfactory academic progress, 7  
spiritual direction, 63, 64  
spiritual formation, 15, 32, 33, 63,  
64  
spirituality, 31, 33, 58, 63, 75  
student orientation, 12, 83

T

Texas State Board of Professional  
Counselors, 14, 18  
thesis continuation, 56, 62, 64, 72,  
74, 88  
TOEFL, 10, 37  
transcripts, 14, 48  
trustees, 102  
tuition, 45, 46, 47, 48

V

VA benefits, 7  
veterans administration, 7  
veterans affairs, 8

W

withdrawn, 11  
world religions, 77  
worship, 2, 31, 73, 85, 88-90